

**FEBRUARY COUNCIL MEETING**

February 6, 2018

The February Council Meeting of the St. Clair Borough Council was held on Tuesday, February 6, 2018, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair.

**Pledge of Allegiance**

Answering the roll call were council persons: Thomas Adamchick, Joann Brennan, John Burke, Thomas Dempsey, Anthony Klazas, William Dempsey and Mayor Richard Tomko.

Also present included Solicitor Edward Brennan, Treasurer Carol Sutzko, Fire Chief Frank Uhrin, Kevin Dempsey, William Bowler, Borough Engineer Brian Baldwin, and Police Chief William Dempsey.

Councilwoman Brennan led council in a prayer.

Mayor Tomko honored William Bowler by presenting him a plaque for his service to the community and the nation for over 50-years of service.

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? The minutes stand approved.

**Public Comment**

No Public Comment

**MAYOR'S REPORT**

On a motion made by Burke, seconded by Houseknecht, to accept the report; approved.

Mayor Tomko, for several reasons, did not declare a snow emergency on Second Street and Hancock Streets for the past few small snow storms.

The latest targets for telephone scams are veterans. An article will be placed in the monthly newsletter warning them beware.

**POLICE DEPARTMENT**

On a motion made by Houseknecht, seconded by T, Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

Councilman Houseknecht raised the issue of residents throwing snow back into the street during and after snow plowing operations. After

discussion, the borough secretary was directed to place an article in the monthly newsletter addressing the issue.

#### **ENGINEER'S REPORT**

On a motion made by Burke, seconded by T. Dempsey, the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

#### **BOROUGH SOLICITOR'S REPORT**

On a motion made by T. Dempsey, seconded by Adamchick, to accept the report; approved.

Solicitor Brennan reported the Deeds of Dedications for Woodland Terrace were filed in the courthouse.

The Teamster Union Negotiations are scheduled for February 22, 2018 beginning at 6:30 pm.

Attorney Dough Raugh and Solicitor Brennan communicated on the proposed line of credit. The Borough Secretary is working with Concord Financing on this project.

A brief executive session is requested to discuss union negotiations.

### **DEPARTMENTAL REPORTS**

#### **STREET DEPARTMENT REPORT**

On a motion made by T. Dempsey, seconded by Brennan, borough council unanimously approved the report and it was made part of the minutes by reference.

Street Department Employee Kevin Dempsey reported on the Street Department.

During the past few snow storms a large amount of Street Sealing material has pulled out of the sealed cracks. When the project was done they material was not squeegeed. As a result the road surface is not smooth and during plowing operations the material is pulled out of the seam. The Borough Engineer was directed to contact the contractor.

Kevin Dempsey stated the Borough Street Department cannot run without additional manpower.

The borough exceeded its salt allotment this year. This is due to the numerous small storms this winter season that requires street salting and plowing.

All the borough trucks are repaired and back in operation.

Kevin Dempsey recommended that a diagnostic computer be purchased for the Street Department.

#### **ELECTRIC LIGHT DEPARTMENT REPORT**

On a motion made by Houseknecht, seconded by Klazas, borough council unanimously approved the report and it was made part of the minutes by reference.

#### **TREASURER'S REPORT**

On a motion made by Houseknecht, seconded by T. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

#### **FIRE DEPARTMENT REPORT**

On a motion made by T. Dempsey, seconded by Brennan, the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

#### **TAX COLLECTOR'S REPORT**

On a motion made by Houseknecht, seconded by Adamchick, borough council unanimously approved the report and it was made part of the minutes by reference.

#### **ZONING DEPARTMENT**

On a motion made by Klazas, seconded by Brennan, borough council unanimously approved the report and it was made part of the minutes by reference.

#### **CODE OFFICIAL**

On a motion made by Houseknecht, seconded by Adamchick; the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

### **COMMUNICATIONS**

The Community Conservation Partnership Program administered by the Department of Conservation and Natural Resources awarded the borough a \$30,000 grant to replace a damaged play structure in the Third Street Playground.

On a motion made by T. Dempsey, seconded by Adamchick, to accept communications; approved.

#### OLD BUSINESS

On a motion made by Houseknecht, seconded by Burke, to follow the recommendation of Utility Engineers for the Pole replacement at the Russell Street & Second Street intersection to Wright's Electronic, LLC in the amount of \$27,865.32. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: ADAMCHICK – YES, BRENNAN-YES, BURKE-YES, T. DEMPSEY - YES, HOUSEKNECHT-YES, KLAZAS -YES, and W. DEMPSEY – YES. The motion was approved.

#### NEW BUSINESS

On a motion made by Burke, seconded by T. Dempsey, to exonerate Tax Collector William Umbenhaur from collecting 229 delinquent Real Estate accounts in the amount of \$19,942.73 and 308 delinquent per capita accounts in the amount of \$1,694.00 and 308 delinquent occupational accounts in the amount of \$711.48 and that these delinquent accounts are turned over to the proper collection agencies; approved.

Council President Dempsey named the Council Standing Committees.

	<u>Chairman</u>	<u>Committee Members</u>
Administration	William Dempsey	Houseknecht, Brennan
Building	Thomas Adamchick	Brennan, Burke
Electric Light	William Dempsey	Adamchick, T. Dempsey
Emergency Management	John Burke	Klazas, Brennan
Federal & State Relations	John Burke	Houseknecht, W. Dempsey
Financial	John Houseknecht	Burke, W. Dempsey
Fire	Tony Klazas	W. Dempsey, T. Dempsey
Health &	John Burke	Klazas, Brennan

**Sanitation****Planning &  
Zoning**

Thomas Adamchick Brennan, T. Dempsey

**Police**

John Burke T. Dempsey, Houseknecht

**Recreation**

William Dempsey T. Dempsey, Burke

**Street**

Houseknecht W. Dempsey, Adamchick

**Council President Dempsey called an executive session to discuss hiring a part-time street department employee and the upcoming union negotiations.**

**The executive session adjourned.**

**On a motion made by Houseknecht, seconded by Burke, to offer conditional employment to James Salem as a part-time Street Department Employee pending him passing a physical examination and a background check. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: ADAMCHICK – YES, BRENNAN-YES, BURKE-YES, T. DEMPSEY - YES, HOUSEKNECHT-YES, KLAZAS -YES, and W. DEMPSEY – YES. The motion was approved.**

**On a motion made by Brennan, seconded by Burke, to authorize the borough officials to enter into a Fire Protection Agreement with New Castle Township as proposed for a term not less than one nor more than five years; approved.**

**On a motion made by T. Dempsey, seconded by Houseknecht, to pay all bills and claims properly approved by borough council; approved.**

**On a motion made by T. Dempsey, seconded by Houseknecht, to adjourn the meeting at 7:54 pm, council approved the motion.**

**Roland Price, Jr.  
Borough Secretary**



Alfred Benesch & Company  
400 One Norwegian Plaza  
Pottsville, PA 17901-3060  
www.benesch.com  
P 570-622-4055  
F 570-622-1232

February 6, 2018

Mr. William Dempsey  
Council President  
St. Clair Borough Council  
16 S Third Street  
St. Clair, PA 17970

**Subject: Consulting Engineer's Report (CER)  
Project No. 30839.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

**30945.03, Task 3 – Alert Fire Company No. 1 Floodplain Permit Application**

The Borough Floodplain Administrator provided to our office an application for a Floodplain Permit for new construction along Second Street. Our office performed and our initial review of the application and have a few questions for the Applicant; we are awaiting additional information before we return the application.

**CONSTRUCTION PROJECTS**

**30732.20 – Third Street Playground, Phase I**

**30954.20 – Third Street Playground, Phase II**

With the recent DCNR grant award of \$30,000 to replace the aging play structure, we anticipate completing both playground projects simultaneously. We have been coordinating with DCNR, and completing both projects concurrently is permissible and recommended. Both projects will involve pre-purchasing the equipment for installation by the contractor once the project is awarded. Provided all of the grant paperwork between the Borough and DCNR is executed for Phase II, we anticipate advertising for bids later this month to receive bids at your March Council Meeting with the goal of completing construction by late spring. We will also assist the Borough Secretary with completing the DCNR paperwork to pre-purchase the playground equipment.

**30839.21 – Lawton Street Bridge Replacement**

Engineering design for the replacement of the Lawton Street Bridge over Mill Creek is progressing. An updated project schedule is as follows:

- Field Survey – Early 2018
- Complete preliminary engineering and submit environmental permitting (GP-11) – Early 2018
- Obtain permitting and complete final design – Summer 2018
- Advertise for bids – Fall 2018
- Complete Construction – Late Spring 2019

However, this schedule is still dependent on permit review time and issuance. A prolonged permit review might delay the project by several months.

### **Route 61 Signal Upgrades (2016 PennDOT Green Light-Go Grant)**

Our office has been working with PennDOT regarding this project. In the grant award documents provided to the Borough, PennDOT noted that the engineering design consultant should be selected in accordance with PennDOT Publication 740 – *Local Project Delivery Manual*. We will continue to work with PennDOT, the Borough Secretary, and the Borough Solicitor to keep the Borough compliant with the grant requirements.

### **SUBDIVISIONS & LAND DEVELOPMENTS**

#### **8773.33 – Woodland Terrace LD**

On February 2, 2018, Lehigh Engineering submitted to our office as-built information for Basins 1 and 2 per the Woodland Terrace Improvements and Dedication Agreement. We will review this submission and the agreement for its completeness and will identify any outstanding items that might still remain.

#### **30330.33, Task 1 – Aspen Dental Phase 1 LD**

#### **30330.33, Task 2 – Aspen Dental Phase 2 LD (bridge)**

#### **30567.32, Task 2 – Taco Bell LD**

#### **30839.32, Task 2 – Coal Creek Commerce Center LD**

On January 31, 2018, the Borough received a Preliminary/Final Land Development Submission for Coal Creek Commerce Center (CCCC). The next St. Clair Planning Commission Meeting, originally scheduled for January 30, 2018, has been tentatively rescheduled for February 20, 2018. Our office will complete a review of this submission and provide a comment letter in preparation for the meeting.

### **POTENTIAL FUNDING/GRANT SOURCES**

#### **2018 DCNR Community Conservation Partnerships Program (C2P2)**

The 2018 grant application period for the Pennsylvania Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnerships Program (C2P2) is open. The deadline to apply is **April 11, 2018**. C2P2 combines several state and federal funding sources into one program and awards grants to municipalities and authorized nonprofit organizations to plan, acquire, and develop recreation, park, and trail facilities and conserve open space. The first \$20,000 of the project is 100% funded by the grant, whereas the next \$40,000 requires a 50% match. This is the same program from which the Borough received funding for the Third Street Playground improvements, including the upgrades currently in design. Council may wish to consider applying for funding for new projects in 2018, but should decide by the March Council Meeting.

#### **2018 Schuylkill County Demolition Program**

Schuylkill County has received a grant from DCED to address blighted properties. Since this is not CDBG funds, all communities are eligible to participate. The County is waiving the 25% match that had been part of the program and will be responsible for the asbestos testing as well. After demolition a lien will be placed on the property so that if it is sold, any net proceeds of sale will be returned to the demolition program. To submit a project for the countywide demolition program, municipalities are asked to submit the new Demolition Application form. Applications for Demolition are accepted year-round.

### **ST. CLAIR ACTION ITEMS**

1. 2018 DCNR Grant Applications – Council may wish to consider applying for funding for new projects, but should decide by the March Council Meeting.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE  
Project Manager

cc: Atty. Edward M. Brennan, Solicitor



## SANITATION

Picked up GARBAGE AND RECYCLE'S FOR THE MONTH OF JANUARY.  
1/17/18 Picked up LARGE ITEMS

## Street Dept.

Cleaned AND INSPECTED ALL INLETS FOR REPAIR

REPAIRED INLET WITH CONCRETE ON CHERRY STREET.

Picked up ASHES FOR THE MONTH OF JANUARY

Plowed AND SALTED THE TOWN DURING TWO SNOW STORM'S

REMOVED SNOW PILES ON THE MAIN STREET

HAD TO GET RUDY SIX TIMES TO HELP PICK UP ASHES

DUE TO LACK OF EMPLOYEE'S.

REPAIRED TRAFFIC SIGN'S AND PUT NEW SIGN UP AT TNT DELI

Picked up over 400 CHRISTMAS TREE'S AND DUMPED THEM UP READING ANTHRACITE.

FILLED POT HOLES WITH COLD PATCH THROUGH OUT THE BORO

## MECHANIC

Helped with STREET DEPT. DUTIES.

CHECKED ALL BORO VEHICLES AND GOT THEM READY FOR THE SNOW STORM'S.

Got the oil changed in ALL THREE POLICE VEHICLES

## Mechanic

Went to Collis TRUCK PARTS IN NORTH Hampton  
for A Steering column for the 1995 Ford Dump TRUCK.

The Boro needs TO PURCHASE A Diagnostic Computer/  
Scanner To read codes when the check Engine lights  
are on in the vehicles.

Replaced Cutting Edge 2009 F-250 TRUCK number 5-7  
I would like to thank Rick's SERVICE center for  
Promptly TAKING CARE OF the SAINT CLAIR Boro  
IN ALL OF the Boro's needs

# Estimate for Computer/Scanner



ST CLAIR AUTO SUPPLY  
 114 S FRONT ST ST CLAIR PA  
 570-429-0791  
 like us on facebook stclairautosupply.com

OPEN 7 DAYS A WEEK  
 MON-FRI 8:00-5:00  
 SAT 8:00-2:00  
 SUN 9:00-12:00

Cntr: D

ST CLAIR BORO STREET DEPT  
 16 SOUTH THIRD STREET  
 ST CLAIR, PA 17970

Cust#: 208 Date: 02/01/18  
 Inv#: 0 Time: 10:10:46  
 Doc#: Type: \*\*INTERIM\*\*  
 Po #:

QTY	LINE	PART NUMBER	DESCRIPTION	CORE	LIST	EACH	TOTAL	TAX	
1	TOL	MISC	AUTEL MX808	0.00	850.00	495.61	495.61	N	
READ/CLEAR CODES FOR ALL AVAILABLE SYSTEMS DISPLAY LIVE DATA IN TEXT GRAPH AND ANALOG DATA REVIEW AUTO VIN TECHNOLOGY RELEARN PARKING PAD MODE SUPPORT IMMO FUCTIONS SUPPORT FORCED DPF REGENERATION AND ADJUSTING INJECTORS RESET STEERING ANGLE SENSOR SUPPORT TPMS SENSOR RELEARN SUPPORT BATTERY RESET SUPPORT OIL CHANGE RESET									
1				0.00	850.00	495.61	0.00	0.00	
Tot Units	Misc	Freight	Labor	Misc	Core Total	List Total	Non-Taxable	Taxable	Total Tax

CUSTOMER COPY

<b>Pay This Amount</b>
495.61

Received by: \_\_\_\_\_

## Electric Light Department Work Log for January 2018

### Week ending 01-05-2018

Closed Monday New Year's Holiday. December's report for Council meeting to Roland. Time cards and sheet to Sharon. Spoke with several customers on payment arrangements. Started to put some 2017 files into storage. Electric deposit to Bank. Picked up Industrial Park direction sign from Riedler Decal, spoke with Brian and Roland left both know signs were here. **Posted 6 final disconnect notices.** Updated Energy sales and cost spreadsheet from Treasurers report. **Spoke with an assistant manager with Penn Dot Highway about a temporary solution to push trucks coming down Russell towards center line so they are away from our pole when making right hand turn until it is moved.** Unbooted 127 north Second apt. 2 paid in full and reconnect fee. Spoke with several more customers on payments. Placed overnight order from Grainger for 4 flashing amber barricade lights and batteries. **Removed 2 cement blocks that were protecting pole on corner of Second and Russell.** Worked on installing amber flashing lights on a road barricade and placed it alongside of jersey barriers coming down Russell hoping this would make trailers make wider turn and avoid hitting steel pole. Cleared and treated sidewalk in front of office throughout day. Placed order for a floor runner to put down by back entrance to Police station as per Roland's request. Responded to PA ONE call # 50789. Un-boot 125 north Third paid in full and re-connect fee faxed notification to Police station.

### Week ending 01-12-2018

Weekly generator check and exercise. Time cards and sheet to Sharon. Installed 2 more flashing amber warning lights on barricade at bottom of Russell Street. Brought small wire trailer down from switch yard doing some fabrication on it to hold spools of wire. Booted 108 Cherry Street for non-payment fax sent to police station. Took deposit to Bank. Sleet, rain then snow, Treated office sidewalk. Continued working on small wire pulling trailer. Call from trucking company to confirm delivery date for LED street light fixtures, will be here Friday. Responded to 13 PA ONE calls. Started working on year end reports for P.U.C. **Spoke with Brian our Engineer again to make sure we are in right of way constraints with pole move on Second and Russell, WE ARE. Met with Mr. Kubick about his concerns.** Responded to 2 PA ONE calls for PPL transmission line rebuild project. Took Electric Bills to Pottsville Post office. Worked on setting up spools on wire trailer. Worked in rear garage straightening things up. Responded to PA ONE call miller bros. at Sch. Mall Rd. Ford bucket ruck to Hammer's Garage trouble starting engine. Untangled flags at Police Station. Heavy rain off and on throughout day. **Call from Councilman T. Dempsey report of sparks coming off pole by Sand Castle, on Scene found feed wire to street light was bad and arching.**

### Week ending 01-19-2018

**Called out Saturday 5:30 am power outage on east Lawton Street porcelain cutout blew apart, power restored 2.5 hours from time of call.** Sharon off vacation week. Weekly generator check and exercise. **Rudy helping Street Dept. with ash pickup.** Time cards and sheet to Carol. Shut off all Christmas decorations. Un-booted 123 north Second floor apartment. Went over delinquent report calculated minimum payments. Went over monthly delinquent report and calculated minimum payments. Snow throughout day cleared and treated sidewalk in front of office. **Rudy helping street department again with ash pick up.** **I helped cover office during lunch periods.** Clear snow from around office building and switchyard entrance area and gates. **Cleared snow and treated front and rear sidewalk and carport area at police station.** Responded to PA ONE call for Mount Laffee Road. Rudy to Lowe's for material for 2 small projects at Police station request to have done by Sargent Leskin. **George off Funeral.** Picked up Janet to cover office until Michelle arrival, schools had 2 hour delay. **Rudy went with mechanic to drop off Police vehicle at dealer for service, and then helped him pick up ash.** Ray here lost connection to one camera at switchyard. Took deposit to Bank. Received recommendation from Utility Engineers for contractor choice on pole move project. **Rudy with street Dept. picking up ash.**

Installed door sweep on front man door at Police station also fabricated a lid to cover pass through on lobby window inside police station. Cleared snow away from around gazebo and Christmas tree so we can take lights down on Monday.

**Week ending 01-26-2018**

Weekly generator check and exercise. Time cards and sheet to Sharon. Moved feed wires to home and a street light on corner of Second and Railroad also replaced old HP fixture with new LED. Removed old and installed new LED light fixture at end of East Railroad Street by car wash. Replaced bulb in street light corner of Pearl / Fairview. **Placed order with Dempsey Uniforms for a floor mat in police station lobby, Company will change out every Monday with a clean one.** Removed decorations from Tree and Gazebo. Un-boot 138 Arnot Street. Un-boot 9 north Third Street new owner faxed notification to Police Station. **Heavy rain in morning Rudy helped street dept. pick up ash.** Spoke to several customers on payment arrangements. Call about traffic signal at Russell and 61 not changing on site watched 5 cycle changes seem to be working fine?? At Police Station trying to trouble shoot power supply problem with security camera system. **Posted 78 – 48 hour disconnect notices. Sharon off 3 days' vacation.** Started to take down pole Christmas Decorations on Second Street. Spoke to several more customers on payment arrangements. Started to take down skyline Christmas Decorations, and figure out a new storage solution for them to keep them intact. Finished taking down skyline decorations. Replace street light fixture in Arnots at corner of Pine / Oak Street. **Power outage alert 1:15 pm had to refuse cut out on pole # 43279/S 51022 Squirrel on line 4 meters affected.** Rudy took deposit to Bank. Call from new home owner wanting to know our procedure on upgrading electrical service. Rudy took deposit to Bank. **Call from customer Friday 2:55 pm power outage had to refuse cut out squirrel on line 5 homes affected.**

**Respectfully Submitted,  
Robert Petrozino  
Superintendent  
Electric Department  
02-06-2018**

## Treasurer's Report - General Fund

December 2017

	General Fund	TOTAL
Ordinary Income/Expense		
Income		
Transfers from Electric Light	100,000.00	100,000.00
301.100 · Real Estate Tax, Current	10,435.81	10,435.81
301.400 · Real Estate Tax, Delinquent	1,321.70	1,321.70
305.100 · Occupation Tax, Current	20.79	20.79
305.300 · Occupation Tax, Delinquent	46.20	46.20
310.010 · Per Capita Tax, Current	49.50	49.50
310.030 · Per Capita Tax, Delinquent	103.66	103.66
310.100 · Real Estate Transfer Tax	1,029.84	1,029.84
310.200 · Earned Income Tax	15,193.87	15,193.87
310.300 · Business Privilege Tax	1,296.25	1,296.25
310.500 · Local Service Tax	112.97	112.97
321.300 · Police and Protective	6,250.00	6,250.00
331.000 · Police Fines	761.42	761.42
331.130 · Police Fines - State Distribs	723.74	723.74
342.100 · Pole Rental	5,640.00	5,640.00
342.200 · Rental Income - Boro Property	500.00	500.00
362.410 · Zoning Permits	35.00	35.00
364.300 · Solid Waste Collection Fees	24,838.90	24,838.90
389.000 · Miscellaneous Income	3,227.48	3,227.48
Total Income	171,587.13	171,587.13
Expense		
Administration Department	22,801.34	22,801.34
Borough Buildings Department	1,940.40	1,940.40
Fire Department	11,878.89	11,878.89
Health & Sanitation Department	13,959.21	13,959.21
Miscellaneous Department	56,837.42	56,837.42
Planning & Zoning Department	4,308.28	4,308.28
Police Protection Department	52,093.32	52,093.32
Recreation Department	1,678.26	1,678.26
Streets & Bridges Department	30,120.38	30,120.38
Tax Collection Department	1,080.57	1,080.57
66000 · Payroll Tax Expense	3,650.49	3,650.49
Total Expense	200,348.56	200,348.56
Net Ordinary Income	-28,761.43	-28,761.43
Other Income/Expense		
Other Income		
341.000 · Interest, Dividend Income	911.01	911.01
Total Other Income	911.01	911.01
Other Expense		
Transfers Department		
Transfer to Sinking Fund	17,200.00	17,200.00
Transfers to Payroll Acct	70,504.72	70,504.72
492.300 · Transfer to Gen Fund Cap Res	3,000.00	3,000.00
Total Transfers Department	90,704.72	90,704.72
Total Other Expense	90,704.72	90,704.72

ENDING BALANCE: \$13,630.59

**Borough of St. Clair  
Balance Sheet  
As of December 31, 2017**

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**Dec 31, 17**

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**ASSETS**

**Current Assets**

**Checking/Savings**

<b>Elec. Light Chk. (Riverview)</b>	9,118.29
<b>Gen. Fund Chk. (Riverview)</b>	1,402.54
<b>Petty Cash</b>	500.00
<b>Petty Cash - General Fund</b>	200.00
<b>Petty Cash - Swimming Pool - GF</b>	300.00
<b>PLGIT - Act 137</b>	1.13
<b>PLGIT - Admiral Boone Park Fund</b>	6,619.18
<b>PLGIT - Building Permit Fund</b>	15,604.82
<b>PLGIT - Educational Ser Agency</b>	2,418.17
<b>PLGIT - Elec Light Deposit Acct</b>	30,073.42
<b>PLGIT - Elect Lgt Capital Rsrv</b>	27,082.09
<b>PLGIT - Electric Light Fund</b>	613,221.01
<b>PLGIT - General Fund</b>	12,228.05
<b>PLGIT - General Fund Cap Reserv</b>	27,082.09
<b>PLGIT - HD Land Devel Escrow</b>	4,383.37
<b>PLGIT - Home Program</b>	643.04
<b>PLGIT - Payroll Fund</b>	54.47
<b>PLGIT - Police Uniform Account</b>	0.30
<b>PLGIT - Sinking Fund</b>	121,952.13
<b>PLGIT - Street Opening Permit</b>	3,558.71
<b>PLGIT - Withholding Account</b>	17,088.29
<b>PLGIT PRIME-Elec.Light Cap Res</b>	76,037.54
<b>PLGIT PRIME-Gen. Fund Cap. Res.</b>	76,003.36
<b>PLGIT PRIME - Ann St. Main. Fun</b>	19,544.35
<b>PLGIT PRIME - Bridge Cons. Fund</b>	50,621.59
<b>PLGIT PRIME - Highway Aid Fund</b>	18,712.16
<b>PLGIT PRIME - Sinking Fund</b>	172,774.51
<b>PLGIT PRIME - Street Opening</b>	28,385.31

**Total Checking/Savings**

1,335,609.92

Borough of St. Clair  
**Treasurer's Report - Electric Light Fund**  
 December 2017

	Electric Light Fund	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Transfers from Electric Light	36,166.36	36,166.36
7372400 · Electric Energy Sales	315,310.41	315,310.41
7380100 · Service Fees	400.00	400.00
<b>Total Income</b>	<b>351,876.77</b>	<b>351,876.77</b>
<b>Expense</b>		
<b>Electric Light</b>		
7401120 · Superintendent	5,563.45	5,563.45
7402114 · Treasurer	927.45	927.45
7405300 · Secretary	2,336.05	2,336.05
7409300 · Rental Expense	116.10	116.10
7442141 · Office Manager	3,848.46	3,848.46
7442142 · Administrative Assistant	2,183.78	2,183.78
7442143 · Lineman	8,760.00	8,760.00
7442210 · Office Supplies	2,731.67	2,731.67
7442220 · Electrical Materials & Supplies	389.16	389.16
7442231 · Gasoline & Oil	201.08	201.08
7442260 · Minor Equipment	1,195.43	1,195.43
7442321 · Telephone	67.03	67.03
7442361 · AMP - Ohio	138,109.09	138,109.09
7442370 · Maintenance & Repairs	5,892.10	5,892.10
7442374 · Vehicle Maintenance & Repairs	200.00	200.00
<b>Total Electric Light</b>	<b>172,520.85</b>	<b>172,520.85</b>
66000 · Payroll Tax Expense	2,236.91	2,236.91
<b>Total Expense</b>	<b>174,757.76</b>	<b>174,757.76</b>
<b>Net Ordinary Income</b>	<b>177,119.01</b>	<b>177,119.01</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
7341000 · Interest Income	495.61	495.61
<b>Total Other Income</b>	<b>495.61</b>	<b>495.61</b>
<b>Other Expense</b>		
<b>Transfers Department</b>		
Transfer to Electric Light Capi	3,000.00	3,000.00
Transfer to General Fund	100,000.00	100,000.00
Transfer to Sinking Fund	11,500.00	11,500.00
Transfers to Elec Lgt Fund	36,166.36	36,166.36
Transfers to Payroll Acct	24,748.88	24,748.88
<b>Total Transfers Department</b>	<b>175,415.24</b>	<b>175,415.24</b>
<b>Total Other Expense</b>	<b>175,415.24</b>	<b>175,415.24</b>

ENDING BALANCE: \$622,339.30



**Tax Collector's Remittance to Taxing Districts**  
**WILLIAM UMBENHAUR - 2017 - SAINT CLAIR BOROUGH**  
 For 12/01/2017 thru 12/31/2017  
**SAINT CLAIR BOROUGH Taxing District**

		Municipality	Borough Per Capita	Borough Occupation	Other
<b>A. Collections</b>					
1.	Balance Collectable - Beginning of Month	25858.68	2310.00	970.20	
2A.	Additions: During the Month (*)				
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	25858.68	2310.00	970.20	
4.	Less: Face Collections for the Month	7557.80	485.00	203.70	
5.	Less: Deletions/Exemptions from the List (*)				
6.	Less: Exonerations (*)	171.38	255.00	107.10	
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	18129.50	1570.00	659.40	
<b>B. Reconciliation of Cash Collected</b>					
9.	Face Amount of Collections - (must agree with line 4+7)	7557.80	485.00	203.70	
10.	Plus: Penalties	755.83	48.50	20.37	
11.	Less: Discounts				
12.	Total Cash Collected per Column	8313.63	533.50	224.07	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				9071.20

(\*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (\*)

Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	0.00

15. Amount Paid with this Report Applicable to this Reporting Month	Transaction #	9071.20
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16. Total Remitted This Month	9071.20
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17. List, Other Credit Adjustments (\*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable)	\$
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<p><b>TAXING DISTRICT USE (OPTIONAL)</b></p> <p>Carryover from Previous Month \$ _____</p> <p>Amount Collected This Month \$ _____</p> <p>Less Amount Paid this Month \$ _____</p> <p>Ending Balance \$ _____</p>	<p style="text-align: center;"><u>William Umbenhour</u> Tax Collector</p> <p>I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.</p> <p>Received by (taxing district): _____ Title: _____ Date: _____</p> <p>I acknowledge the receipt of this report.</p>	<p style="text-align: right;">Date <u>1-11-2018</u></p>
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SAINT CLAIR POLICE DEPARTMENT  
24 North Second Street  
Saint Clair, PA 17970  
(570) 429-2240

Police Report: Tuesday, February 06, 2018

<b>TOTAL POLICE CALLS FOR SERVICE:</b>	<b>282</b>
<b>TOTAL PARKING TICKETS:</b>	<b>8</b>
<b>TOTAL TRAFFIC CITATIONS:</b>	<b>8</b>
<b>TOTAL NON-TRAFFIC CIATIONS:</b>	<b>14</b>
<b>TOTAL CRIMINAL ARRESTS:</b>	<b>18</b>

**POLICE NOTES:**

-Officer Brad J. Blanner has started in his position as a full time police officer.

Sincerely,

**William M. Dempsey**  
Chief of Police

*Saint Clair Fire Department  
Fire Alarm Report  
January 2018*

**Jan-01 STILL ALARM** 10:58 hours 85 West Darkwater Rd. New Castle Township for an off road rescue. Alert/Columbia, Rescue, Chief Uhrin and Rodian responded. Members stabilized patient and carried him to EMS. (OOR17) In service 45 minutes.

**Jan-01 STILL ALARM** 11:32 hours 600 Terry Rich Blvd.(Home-Depot) for a landing zone. Rescue, Phoenix, and Asst. Rodian responded. Members secured a landing area and assisted EMS with loading patient. (LZ62) In service 30 minutes.

**Jan-02 STILL ALARM** 13:58 hours 61 South Second St. for a vehicle accident w/no injury fluids down. Alert/Columbia, and Asst. Johns responded. Members arrived to find a vehicle into the building with moderate damage. Members secured the area and inspected the building for any hazards. (MVA62) In service 45 minutes.

**Jan-05 STILL ALARM** 00:27 hours 117 North St. Port Carbon for an automatic fire alarm. Alert/Columbia, Chief Uhrin and Johns responded. Members were cancelled enroute. (AFA59) In service 10 minutes.

**Jan-05 STILL ALARM** 00:59 hours 546 West Bacon St. Palo Alto for a house fire. Alert/Columbia, Chief Uhrin and Johns responded with the tower ladder. Members arrived to find a well involved house fire at 634 West Bacon St. Members used master streams to extinguish the fire. (RSF57) In service 4 hours 35 minutes.

**Jan-05 STILL ALARM** 01:39 hours Port Carbon Palo Alto bridge for a tanker fill site. Alert/Columbia, for E-702 responded. Members filled multiple tankers. (RSF57) In service 4 hours.

**Jan-11 CHIEF CALL** 00:06 hours 523 South Second St. for a smoke investigation. Chief Uhrin responded, and found it to be a chimney at 436 South Second St. No fire needed. (CHF62) In service 15 minutes.

**Jan-11 STILL ALARM** 00:45 hours 295 East Mt. Laffee Rd. New Castle Township for a vehicle accident w/minor injury. Alert/Columbia, Chief Uhrin and Johns

responded. Members controlled hazards and notified PPL of the broken pole. (IMVA17) In service 1 hour 35 minutes.

**Jan-15 STILL ALARM** 00:23 hours 25 North Nicholas St. (Neumens Apts.) for a medical assist. Alert/Columbia, Chief Uhrin and Johns responded. Members assisted EMS with CPR. (MA62) In service 40 minutes.

**Jan-15 CHIEF CALL** 02:09 hours 110 Broad St. New Castle Township for an animal stuck in a wall. Chief Uhrin and Johns responded. Members cut a hole in the basement wall to access the pet cat. (CHF17) In service 85 minutes.

**Jan-15 STILL ALARM** 06:59 hours 848 Skyline Dr. Blythe Township for an automobile fire. Alert/Columbia, and Asst. Johns responded. Members used one handline to extinguish the pick-up truck. (VF29) In service 70 minutes.

**Jan-20 STILL ALARM** 20:24 hours 119 Cherry St. for an odor investigation. Alert/Columbia, West End and SCPD responded. Members did air monitoring in 119 and 121 Cherry St. and found no levels of any hazards present. (ODO62) in service 30 minutes.

**Jan-20 CHIEF CALL** 23:12 hours North Second St. and East Franklin St. for a smoke investigation. Chief Uhrin, Johns and SCPD responded. Members arrived to find heavy smoke in the area, upon further investigation found it to be coming from a neighbor having an outside camp fire. Instructed home owner not to burn. (CHF62) In service 30 minutes.

**Jan-21 CHIEF CALL** 04:23 hours 22 Ann St. for a smoke investigation. Chief Uhrin and Phoenix members tried to locate the source of the smoke. The smoke condition diminished members were clear. (CHF62) In service 50 minutes.

**Jan-21 GENERAL ALARM** 21:32 hours (BOX16) Memorial Ave. and Parvin's Hill. All companies, Chief Uhrin, Johns, and SCPD responded. Johns on scene first confirmed a pulled street box with no one around. Police spoke with neighbors and determined it to be a malicious act. (False Alarm) In service 25 minutes.

**Jan-22 CHIEF CALL** 18:02 hours the New Castle Township building for a carbon monoxide investigation on a police vehicle. West End Fire, Chief Uhrin and Johns

responded. Members used gas meter to determine that the vehicle has an exhaust leak. The police were instructed to get it serviced. (CO17) In service 35 minutes.

**Jan-25 STILL ALARM** 10:38 hours Wade Rd. and Peach Mnt. Rd. fort a tree down. Alert/Columbia, West End responded. Members removes the tree from the roadway. (TD17) In service 30 minutes.

**Jan-28 STILL ALARM** 17:06 hours 48 Coal St. Port Carbon for smoke in a house. Alert/Columbia responded with the towerladder and were cancelled enroute. (RSF59) In service 15 minutes.

**Jan-29 CHIEF CALL** 17:42 hours 24 Chestnut St. for a utilities investigation. Chief Uhrin and Johns responded, talked with resident of above address and observed street lights also out in the area. Contacted Robert Petrozino about the problem, and met him at the scene. (UTL62) In service 45 minutes.

Comments :

The following alarm boxes were tested; 33,25,36,13

General Alarms	1
Still Alarms	12
False Alarms	1
Chief Calls/Public Service	6
Total Calls	20

Respectfully submitted,



Frank Uhrin Fire Chief

Saint Clair Fire Department  
Fire Alarm Report for the year 2017  
Asst.Chief Travis Rodian

Fire Chief Frank Uhrin  
Johns

Asst. Chief Thomas

Total number of incidents 174

AFA- Automatic Fire Alarm-12	SBY- Stand by for another dept-3
BF- Brush /Wildland Fires-7	STR- Structure Fire (Residential)-6
CHF- Request for Fire Chief-16	STR- Structure Fire (Commercial)-1
CO- Carbon Monoxide investigation-1	TD- Trees on roadway-6
LZ- Landing Zone set up-15	TRF- Trash/Rubbish fire-4
MA- Medical Assist-10	VF- Vehicle fire-2
IMVA- Motor vehicle accidents w/injury-52	WD- Wires down on the roadway-7
EMVA- Motor vehicle accidents w/entrapment-3	FO- Fire reported out-1
ODO- Odor investigation-8	VLF- Vehicle leaking fluids-1
SIS- Smoke in a structure-2	SI- Smoke investigation-2
PA- Police assist-2	FP- Fire police-1
UTL- Utilities investigation-2	RR- Residential rescue-2
BI- Building inspection-2	ORR- Off road rescue-6

Apparatus runs

Engine 701-89	Tower Ladder-23	Engine 702-54	Ladder 703-70	Engine704-26
	Brush 704-5	Engine705-47	Brush 705-13	

Runs per month

January-13	February-11	March-15	April-9	May-16	June-12	July-12	August-18
September-17	October-22	November-18	December-11				

Hours per month

January-6.91	February-8.75	March-9.58	April-7.25	May-13.58	June-8.25	July-7.0
August-11.66	September-15.0	October-13.16	November-12.83	December-7.08		

Run areas

New Castle Twp.-15	East Norwegian Twp.-9	Pottsville-2	Blythe Twp.-16	Port Carbon-3
Schuylkill Haven-1	West Mahanoy Twp.-1			

Respectfully submitted,

  
Frank Uhrin Fire Chief

Insured property loss: \$ 113,034.76  
Uninsured property loss: \$26,467.25  
Insured vehicle loss: \$63,271.79  
Uninsured vehicle loss: \$6,200.00





**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT - PROPERTY  
MAINTENANCE**

16 South Third Street  
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

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February 6, 2018

TOTAL COMPLAINTS - 27

TOTAL NON-TRAFFIC CITATIONS - 0

RENTAL INSPECTIONS - 2

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer



## SAINT CLAIR AREA SCHOOL DISTRICT

Addressing the Needs of Students & Community

January 16, 2018

Dear Saint Clair Borough Council,

I am grateful for the opportunity to lead Saint Clair Area School District as its new Superintendent. Impressed by the proactive nature of our school community environment, I have witnessed a "Students First" education, while improving student achievement. Working as a team with staff and school board members, we will continue the collaboration on curriculum and technology initiatives. I am truly honored to become a part of your community, which I have personally experienced through a warm welcome during my first few weeks! I plan on attending the Borough Council meeting in April since I have previously scheduled engagements on the first Tuesday of February and March.

Saint Clair is a unique and special school district where strong relationships are the foundation of the educational system. If possible, we would appreciate if the Borough would include two items in its monthly newsletter: (1) Please like Saint Clair Area School District's new Facebook page [www.facebook.com/SaintClairSchoolConnections](http://www.facebook.com/SaintClairSchoolConnections) to keep up with our students' news! Tag our page @SaintClairSchoolConnections or message the page with information you would like us to post. (2) Our school board meetings will now be held in the LGI on the second floor. Please enter at the door on the right at the first entrance under the overhang.

Please don't hesitate to contact my office if you have any comments, questions, and/or concerns. We all benefit from your support and involvement. The Saint Clair Area School District school board, staff, and I look forward to continuing to partner with you!

Sincerely,

Sarah Yoder, Ed.D.  
Superintendent