

**JANUARY COUNCIL MEETING**

January 4, 2016

The Reorganization and monthly meeting of the St. Clair Borough Council was held on Monday January 4, 2015, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 7:15 pm.

District Justice David Plachko administered the oath of office prior to the meeting to councilmembers Joann Brennan, John Burke, Thomas Dempsey, William Dempsey, Rebecca Kovich and Constable CJ Weber.

Solicitor Edward Brennan chaired the meeting and called it to order at 7:15 pm.

**Pledge of Allegiance**

Answering the roll call were council persons: Joann Brennan, John Burke, Thomas Dempsey, William Dempsey, Rebecca Kovich, James Larish, and Michael Petrozino. Mayor Richard Tomko was absent.

Also present included Solicitor Edward Brennan, Treasurer Carol Sutzko, Electric Light Department Superintendent Robert Petrozino, Deputy Superintendent William Umbenhaur, CJ Weber, Sheila Koinsky, Andrew Koinsky and Acting Police Chief William Dempsey.

The chair entertained a motion for the position of president of Borough Council. Petrozino, seconded by Dempsey, nominated James Larish as council President. There being no other nominations, Burke, seconded by Brennan, made a motion to close nominations. James Larish was elected Council President as there being no other nominations.

Council President James Larish assumed the chair.

Burke, seconded by Dempsey, nominated Michael Petrozino as vice president. There being no other nominations, Michael Petrozino was named Vice President.

On a motion made by Larish, seconded by Burke, to nominate William Dempsey as Council Pro Tem; approved.

On a motion made by Burke, seconded by Dempsey, to reappoint Carol Sutzko as the Borough Treasurer; A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE-YES, DEMPSEY, T.-YES, DEMPSEY, W. -YES, KOVICH-YES, PETROZINO – YES, and LARISH – YES. Council approved the motion.

On a motion made by Dempsey, seconded by Burke, to reappoint Roland Price, Jr. as borough secretary. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE-YES, DEMPSEY, T. - YES, DEMPSEY, W. -YES, KOVICH-YES, PETROZINO – YES, and LARISH – YES. Council approved the motion.

On a motion made by Petrozino, seconded by Burke, to reappoint Attorney Edward Brennan as borough solicitor. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE-YES, DEMPSEY, T. - YES, DEMPSEY, W. -YES, KOVICH-YES, PETROZINO – YES, and LARISH – YES. Council approved the motion.

On a motion made by Burke, seconded by Petrozino, to reappoint the firm of Alfred Benesch and Company as the borough's engineering firm. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE-YES, DEMPSEY, T. - YES, DEMPSEY, W. -YES, KOVICH-YES, PETROZINO – YES, and LARISH – YES. Council approved the motion.

On a motion made by Dempsey, seconded by Petrozino, to reappoint BB&T Bank and the Pennsylvania Local Government Investment Trust as the borough's depositories for borough funds. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE-YES, DEMPSEY, T. - YES, DEMPSEY, W. -YES, KOVICH-YES, PETROZINO – YES, and LARISH – YES. Council approved the motion.

#### January Council Meeting

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? The minutes stand approved.

#### Public Comment

Sheila and Andrew Koinsky appeared before council to dispute the painting of yellow lines between two "No Parking Signs" on S. Mill Street.

Upon the arrival of new neighbors parking has become tighter. Mr. Koinsky provided documentation that is made part of the minutes by reference. He presented his case that they should be able to create one parking space in the no parking area between the signs. The issue that the street narrows at this point and it must be kept open for emergency vehicles was disputed. Koinsky stated you have the power to open this area up for parking and to alleviate some of the stress on that block.

Councilman Dempsey received a complaint so he ordered the yellow lines to be painted in the existing "No Parking between Signs" as a means of enforcement.

Acting Chief Dempsey stated after inspecting one of the exhibits, referencing the thirty-feet, would not create a parking spot. Theoretically, according to the Pennsylvania Vehicle Code twenty feet is required before the stop sign. The remaining ten feet is too small for a legal parking space.

Council President Larish stated council will take the matter under consideration.

#### MAYOR'S REPORT-No Report

#### BOROUGH SOLICITOR'S REPORT

On a motion made by Petrozino, seconded by Burke, to accept the report; approved.

Solicitor Brennan reported a hearing is scheduled for January 15<sup>th</sup> before the Honorable Judge Domalakes in regard to the Ritz Theater.

The BRADS's attorneys did file a motion to dismiss the case, and the judge denied it. The Borough's answer was filed. The hearing is scheduled for early February.

#### BOROUGH ENGINEER'S REPORT -

On a motion made by Dempsey, seconded by Burke, the report was unanimously approved by council and it was made part of the minutes by reference.

### DEPARTMENTAL REPORTS

#### STREET DEPARTMENT REPORT

On a motion made by Dempsey, W, seconded by Burke, borough council unanimously approved the report and it was made part of the minutes by reference.

Deputy Superintendent William Umbenhaur reported Eric Larish will be finished January 10<sup>th</sup>.

In regard to the Koinsky issue, Councilman Dempsey asked Umbenhaur if the yellow lines were painted within the posted no parking area. Umbenhaur agreed. Dempsey said the intent was to reinforce the idea

vehicles cannot parked between the no parking signs and alleviate someone being ticketed.

**ELECTRIC LIGHT DEPARTMENT REPORT**

On a motion made by Petrozino, seconded by Brennan, borough council unanimously approved the report and it was made part of the minutes by reference.

**TREASURER'S REPORT**

On a motion made by Dempsey, W, seconded by Brennan, borough council unanimously approved the report and it was made part of the minutes by reference.

**TAX COLLECTOR'S REPORT**

On a motion made by Burke, seconded by Dempsey, T., borough council unanimously approved the report and it was made part of the minutes by reference.

**POLICE DEPARTMENT**

On a motion made by Petrozino, seconded by Dempsey, W., borough council unanimously approved the report and it was made part of the minutes by reference.

**ZONING DEPARTMENT**

On a motion made by Petrozino, seconded by Dempsey, W., borough council unanimously approved the report and it was made part of the minutes by reference.

**FIRE DEPARTMENT REPORT**

On a motion made by Petrozino, seconded by Dempsey, W., the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

**COMMUNICATIONS**

Eric Larish submitted his resignation from the Borough's work force.

On a motion made by Dempsey, W., seconded by Petrozino, to accept the communication; approved.

**OLD BUSINESS**

**No Old Business**

**NEW BUSINESS**

**On a motion made by Burke, seconded by Dempsey, W. to accept the resignation of Eric Larish from the Borough's work Force; approved.**

**On a motion made by Dempsey, W, seconded by Dempsey, T. to reappoint Robert Naradko to the Zoning Hearing Board; approved.**

**On a motion made by Burke, seconded by Dempsey, W, to reappoint William Bowler to the Planning Commission; approved.**

**On a motion made by Dempsey, W, seconded by Petrozino, to reappoint Edward W. Manion to the Recreation Commission; approved.**

**On a motion made by Burke, seconded by Brennan, to reappoint William Sutzko to the Police Civil Service Commission; approved.**

**On a motion made by Dempsey, W, seconded by Burke, to reappoint Sharon Stednitz to the School Crossing Guard Agency; approved.**

**On a motion made by Dempsey, seconded by Petrozino, to appoint Chief William Dempsey to the School Crossing Guard Agency; approved.**

**On a motion made by Brennan, seconded by Dempsey, to reappoint Charlotte Shields to the Sewer Authority; approved.**

**On a motion made by Kovich, seconded by Dempsey, to reappoint Brian Kovich to the Vacancy Board; approved.**

**Council President will name the members to the Standing Committees at next months' meeting.**

**Secretary Price reported on a grant application to conduct a feasibility study for a Rails-To-Trails grant program. Deadline to apply is the end of January. On a motion made by Dempsey, W, seconded by Dempsey, T, to apply for grant funds to perform a feasibility study for a Rails-To-Trails program. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE-YES, DEMPSEY, T. - YES, DEMPSEY, W. - YES, KOVICH-YES, PETROZINO – YES, and LARISH – YES. Council approved the motion**

**Council decided to post the position for a full-time General Work Force employee requiring a CDL License and then to advertise it in the local newspaper if no union employees sign the posting.**

**On a motion made by Dempsey, W, seconded by Dempsey, T., to pay all bills and claims properly approved by borough council; approved.**

**On a motion made by Dempsey, W, seconded by Dempsey, T to adjourn the meeting at 8:11 pm, council approved the motion.**

**Roland Price, Jr.  
Borough Secretary**



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January 4, 2016

Mr. James Larish  
Council President  
St. Clair Borough Council  
16 S Third Street  
St. Clair, PA 17970

**Subject: Consulting Engineer's Report (CER)  
Project No. 30654.02**

Dear Mr. Larish:

The following is the status of engineering services performed by our firm as of this date:

**30654.02, Task 6 – Borough Bridges**

PennDOT Multimodal Transportation Funding – FY 2016-17 Grants

On behalf of the Borough and with the Borough's assistance, our office submitted a grant application for funding to replace the Lawton Street Bridge under PennDOT's Multimodal Transportation Fund (MTF). This is a grant program with the funds being paid on a reimbursement basis; there is also a 30% local match. The total project cost applied for – which includes all design, permitting, utility, construction, administration, and inspection costs – is \$1,130,000. PennDOT expects to announce grant recipients in early 2016 for the funding that becomes available in July 2016.

**30654.02, Task 9 – County Demolition Application**

**30654.70, Task 2 – Ritz Theater Demolition**

We are still working with the County to obtain all the clearances required prior to bidding for the demolition of the former Ritz Theater. The last major hurdle relates to permission to demolish since the Borough is not the actual property owner. A court hearing regarding the matter has been scheduled for January 15, 2016. We do anticipate receiving the appropriate authorizations and advertising to receive bids shortly thereafter.

**30654.40 – Zoning Officer Activities**

The Zoning Report for the month of December 2015 is attached for your review and consideration.

**SUBDIVISIONS & LAND DEVELOPMENTS**

**8773.33 – Woodland Terrace LD**

The Amended Final Subdivision and Land Development plans were approved and signed by Borough Officials at the May 5, 2015 Council Meeting, and these plans were recorded on June 3, 2015. Work associated with the amended land development plans is permitted to begin, however the bank acquisition that took place on August 1, 2015 has delayed activity. There is no new activity to report.

**30330.33, Task 1 – Aspen Dental Phase 1 LD**

**30330.33, Task 2 – Aspen Dental Phase 2 LD (bridge)**

**30567.32, Task 2 – Taco Bell LD**

A field visit was held on November 24, 2015 to review the outstanding issues. Each site had a few issues still remaining that will be addressed in the Spring when weather permits. Although there is no new activity to report,

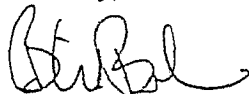
our office will continue to work with the Developer and their engineers to resolve the remaining outstanding issues.

**ST. CLAIR ACTION ITEMS**

1. NONE.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Baldwin".

Brian W. Baldwin, PE  
Project Manager

Attachments: Zoning Report – December 2015

cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)





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Borough of St Clair  
Zoning Officer's Report  
December 2015

Zoning Permit Applications & Zoning Officer Activities

| Applicant | Owner of Record | Property Address | TMP | Appl Date                        | District | Description   | Appl Fee | Site Visit(s) | Appl Returned | Permit Status | Notes |
|-----------|-----------------|------------------|-----|----------------------------------|----------|---|----------|---------------|---------------|---------------|-------|
| Office    |                 | 375 S Nichols    |     | 12/03/15                         |          | answered questions about zoning issues                            |          |               |               |               |       |
| Office    |                 |                  |     | 12/08/15                         |          | call from attorney about zoning application                       |          |               |               |               |       |
| Office    |                 |                  |     | 12/08/15<br>12/15/15<br>12/23/15 |          | answered questions about zoning issues                            |          |               |               |               |       |
| Office    |                 | 14 S Mill        |     | 12/23/15                         |          | answered questions about driveway issues with neighbor's property |          |               |               |               |       |
|           |                 |                  |     |                                  |          |   |          |               |               |               |       |
|           |                 |                  |     |                                  |          |   |          |               |               |               |       |

Respectfully submitted,

*Christopher Madara*

Christopher Madara, BCO  
Alfred Benesch & Company  
St Clair Borough  
Zoning Officer

Sanitation - Street Dept. - Mechanics  
December - 2015

Sanitation - Picked up garbage in this period. Picked up large items ticket numbers for November 15- 1872 to 1910 - for December 1911 to 1926. Next large item pick up is on January 20, 2016. Picked up recycle material in same period.

Fuel Report:

# 25 - 1999 International - 10 Gallon Diesel

# 38 - 2008 International - 213 Gallon Diesel

# 42 - 2015 Mack - 20 Gallon Diesel

Street Dept. - Picked up ashes in this period. Helped the sanitation dept. pick up garbage this period. Helped pick up large items also. Cleaned playgrounds. Checked pool for anything wrong everything is good. Cleaned inlet tops from debris. All trucks are ready for the winter weather they have salt spreader on all trucks that salt. Three trucks have plows on also. We should have enough salt on hand for three storms. Helped pick up recycle materials with the sanitation dept. Clean Admiral Boone park for the Pearl Harbor celebration on the 7th of the month. Went to Mettams and set up that the Police station being painted by the prisoners they did a very good job. Placed some cold patch on Arnoat St for holes in roadway. In the spring this area should be hot patched.

There are still recycle containers left if anyone would another. This should be placed in the newsletter. Fixed a few bent signs.

### Fuel Report:

- #2-1981 Inter Dump- 15 Gallon Diesel
- #3-1989 JCB Backhoe- 9 Gallon Diesel
- #9-1995 Ford Dump- 18 Gallon Diesel
- #10-2003 Ford Pickup- 92 Gallon Diesel
- #11-2006 Ford Dump- 22 Gallon Diesel

Total Diesel used this month 399 Gallons

Mechanic- Checked all equipment for fluids and tire pressures. Helped the street dept. on work and the sanitation dept. with their work. Finished getting tracks ready for the winter months.

William Umkenhaus,  
Supt.

## Electric Light Department Work Log for December 2015

### Week ending 12/04/2015

Bob off Personal Day George in to cover. Weekly generator check and exercise. Posted 78 – 48 hour disconnect notices. Installed new pendant control for overhead crane at truck garage. Spoke to several customers on payment arrangements. Replaced 3 bulbs outside on Police building. Respond to PA One call for water co. at 206 n. Nicholas Street. Received drive motors for Town Clock. Rain all day continued working in rear garage. Sent another e-mail to NEX Grid asking for help with eco repeaters and street lights going on and off. One and a half hour roundtable phone conference with AMP Ohio and other municipal members. Ordered bulbs for police station exterior lighting. Spoke with Mr. Jack Shandor about us being able to put Christmas lights on St. Michael's tree. Rain all day again. Replaced bulb and Eye Street light in Cinder Alley. Replaced bulb and eye street light 300 south block Front Street. Spoke to several more customers on payment arrangements. **Replaced 3 drive motors in town clock all 4 sides are now keeping time.** Entered new customer in eco one system. Responded to 4 PA ONE calls for PPL. **Bob off Friday personal Day George in to cover.** Decorate outside tree for Saint Michael's Church, Repaired floodlight for them also. Un-boot 38 north Front Street new owners. **George off 19 days' Vacation time and Personal Days**

### Week ending 12/11/2015

**Bob off Personal Day George in to cover.** Weekly generator check and exercise. Added more lights to tree at Saint Michael's Church. Repaired Christmas decoration on south Second Street, was called on Saturday and told not working. Respond to PA ONE call for Osmose Company doing work for PPL. **Call from Fire Chief at 8:30 pm concerning Electric at 14 south Mill Street.** Light out on Police carport found fixture to be bad will need approval to purchase new one. Ran generator under load for one hour. Continued working on Town clock to find problem 2 sides still not working!! Un-booted 521 south Second account paid in full new owner. **On site at 14 south Mill residence with no power, problem found with their service, meter was pulled until upgraded.** Finished working on Town Clock. Repair a pole decoration not working in front of old theater. Posted 7 final disconnect notices at residences that did not make minimum payment. Spoke to several customers on payment arrangements. Spoke with Tech. from NEX Grid about repeaters and street light functions. Took Electric Bills to Pottsville Post Office. Took out recyclables from office. Moved one and installed 2 eco net repeaters to improve communication eco one system. Replaced photo Cell Street light across from 516 south Mill. Booted 129 south Third Street for non-payment. Responded to PA ONE call for 114 south Front Street. Spoke with a resident on south Mill about his usage. **Bob off vacation day George in to cover.** Replaced old discolored Plexiglas rear face of clock with a new piece of glass. Continued working in rear garage.

### Week ending 12/18/2015

**George off vacation week.** Weekly generator check and exercise. Time cards / sheet to Sharon. Un-boot rear of 218 Cherry Street. Repair candle pole decoration front of 23 south Second Street. Call to Verdin Clock Company for price on time piece for town clock. Spoke with a customer about seeing a decrease in his electrical usage since we spoke last week, he took my advice on how to conserve energy. Continued working in rear garage. Received permission to purchase time piece for one side of Town clock called company and placed order. Went to Miller Distribution to purchase candy to hand out to School Children when they visit office when caroling. Updated energy sales/cost spread sheet with November Amp Bill. Posted 48 hour notice at 134 north Third Street. **Booted 14 ½ Ann Street for non-payment.** Changed bulb in Last Street light on south Front. **Registered for the RP3 power reliability tracker program offered by APPA.** Responded to 11 PA ONE calls for Terracon Consulting. **Un-boot 14 ½ Ann Street paid in full.** Took out office recyclables. Boot 134 north Third Street. Responded to 4 more PA ONE calls for Terracon Consulting. Had garage truck brought up to rear garage to throw out large pile of junk. Spoke to several customers on payment arrangements. Received time piece for Town Clock. **Sharon off Personal Day Michelle covering.** Installed new time piece in Town Clock

on north side. Called and spoke to owner of 9-11 south Second about a delinquent account from a tenant owner came in and paid in full, over \$700.00! Went to Moyer's electronics and ordered 4 new remotes for gate at Police station.

**Week ending 12/25/2015**

**George off vacation.** Weekly generator check and exercise. Time cards / sheet to Sharon. Went to Lowe's for electric supplies for outlets in rear garage. Went to Harbor Freight purchased a bench vice and a bench grinder for new work bench in rear garage. Mounted vice and grinder. Spoke to several customers on payment arrangements. Rain throughout day continued working in rear garage. Posted 48 hour disconnect at 1300 Dick Street. Light Rain throughout day. Continued working in rear garage finishing electric around new work station and organizing. Take out office recyclables. Time cards /sheet to Sharon. Half day Thursday closed on Friday Christmas Holiday.

**Week ending 01/01/2016**

**George off vacation week. Bob off vacation Day.** Rain throughout day. Weekly generator check/exercise. Rudy continued project in rear garage. Rain again throughout day. Posted 57 – 48 hour disconnect notices. Booted 53 north second meter # 51676045 for non-payment. Stopped by officer Leskin said automatic door front of police station has huge gap at bottom and weather stripping is bad leaving in cold air, placed call to door company to have adjusted and new stripping installed. Spoke with several customers on payment arrangements. Sharon off vacation Day Michelle in office. Replaced bulb and eye in street light on east Lawton. Un-boot 53 north Second paid in full. Took electrical contacts from large overhead crane at truck garage to Fannicks Electric in hopes of having new ones made no one stocks them anymore. Take out office recyclables. Spoke with several more customers on payment arrangements. Picked up police gate remotes that were ordered at Moyer's. Un-booted 135 south Mill meter # 51675480 new customer, Closed Friday for New Year's Day Holiday.

Respectfully Submitted,

Bob Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

Borough of St. Clair  
**Treasurer's Report**  
 \*\*\*Month of December 2015

General Fund

Beginning Cash Balance \$ 118,130.46

**Receipts:**

|                                   |    |                   |            |
|-----------------------------------|----|-------------------|------------|
| Tax Collector                     | \$ | 1,181.17          |            |
| Delinquent Real Estate Tax        |    | 2,148.42          |            |
| Delinquent Occupation Tax         |    | 36.96             |            |
| Delinquent Per Capita Tax         |    | 83.53             |            |
| Real Estate Transfer Tax          |    | 1,099.22          |            |
| Earned Income Tax                 |    | 23,644.93         |            |
| Local Services Tax                |    | 4,704.52          |            |
| Business Privilege Tax            |    | 156.00            |            |
| Police Fines                      |    | 336.46            |            |
| Police Fines - State Distribution |    | 789.79            |            |
| Dividend Income                   |    | 691.74            |            |
| Rental Income                     |    | 500.00            |            |
| Payment in Lieu of Taxes          |    | 223.58            |            |
| Police Protection Services        |    | 5,916.74          |            |
| Zoning Permits                    |    | 35.00             |            |
| Solid Waste Collection Fees       |    | 23,604.99         |            |
| Miscellaneous Income              |    | 185.20            |            |
| Sale of Borough Property          |    | 8.00              |            |
| Transferd - HD Land Development   |    | 635.00            |            |
| Transfers - Electric Light Fund   |    | 100,125.00        |            |
| <b>Total Receipts</b>             |    | <u>166,106.25</u> | 166,106.25 |

**Expenditures:**

|                       |    |                   |            |
|-----------------------|----|-------------------|------------|
| Administration        | \$ | 17,283.33         |            |
| Tax Collection        |    | 748.13            |            |
| Borough Buildings     |    | 5,818.20          |            |
| Police Protection     |    | 36,112.27         |            |
| Emergency Services    |    | 13,858.70         |            |
| Planning and Zoning   |    | 2,643.40          |            |
| Health Board          |    | -                 |            |
| Health and Sanitation |    | 25,165.56         |            |
| Streets and Bridges   |    | 18,104.67         |            |
| Recreation            |    | 767.56            |            |
| Debt                  |    | 17,200.00         |            |
| Miscellaneous         |    | 56,334.78         |            |
| Transfers             |    | 3,891.86          |            |
| <b>Total Expenses</b> |    | <u>197,928.46</u> | 197,928.46 |

Net Change in Cash (31,822.21)

Ending Cash Balance, December 31, 2015 \$ 86,308.25

**General Fund Capital Reserve**

Beginning Balance \$ 27,596.58

|              |  |             |                 |
|--------------|--|-------------|-----------------|
| Receipts     |  | 2,500.00    |                 |
| Expenditures |  | <u>0.00</u> | <u>2,500.00</u> |

Ending Balance, December 31, 2015 \$ 30,096.58

**Electric Light Department**

Beginning Cash Balance \$ 543,782.67

Receipts:

|                         |    |               |                      |
|-------------------------|----|---------------|----------------------|
| Sale of Electric Energy | \$ | 295,046.95    |                      |
| Interest Income         |    |               |                      |
| Service Fees            |    | 270.00        |                      |
| Sales Tax               |    | 8,431.86      |                      |
| Deposit Fees            |    | 200.00        |                      |
| Miscellaneous Receipts  |    | <u>175.00</u> |                      |
| <b>Total Receipts</b>   |    |               | <b>\$ 304,123.81</b> |

Expenses:

|                             |    |            |                          |
|-----------------------------|----|------------|--------------------------|
| AMP - Ohio                  | \$ | 291,539.49 |                          |
| Salary Expense              |    | 17,257.23  |                          |
| Miscellaneous Expenses      |    | 33,186.43  |                          |
| Transfers - General Fund    |    | 100,000.00 |                          |
| Transfers - Capital Reserve |    | <u>-</u>   |                          |
| <b>Total Expenses</b>       |    |            | <b><u>441,983.15</u></b> |

Net Change in Cash (137,859.34)

**Ending Cash Balance, December 31, 2015** **\$ 405,923.33**

**Electric Light Capital Reserve**

|  |             |  |                            |
|--|-------------|--|----------------------------|
| Beginning Balance                        |             |  | \$ 27,630.26               |
| Receipts                                 | 2,500.00    |  |                            |
| Expenditures                             | <u>0.00</u> |  | <u>2,500.00</u>            |
| <b>Ending Balance, December 31, 2015</b> |             |  | <b><u>\$ 30,130.26</u></b> |

**Highway Aid Fund**

|  |             |  |                       |
|--|-------------|--|-----------------------|
| Beginning Balance                        |             |  | \$ 0.32               |
| Receipts                                 | 0.00        |  |                       |
| Expenditures                             | <u>0.00</u> |  | <u>-</u>              |
| <b>Ending Balance, December 31, 2015</b> |             |  | <b><u>\$ 0.32</u></b> |

**Police Uniform Fund**

|  |             |  |                         |
|--|-------------|--|-------------------------|
| Beginning Balance                        |             |  | \$ 357.04               |
| Receipts                                 | -           |  |                         |
| Expenditures                             | <u>0.00</u> |  | <u>-</u>                |
| <b>Ending Balance, December 31, 2015</b> |             |  | <b><u>\$ 357.04</u></b> |

**Street Opening Fund**

|  |             |  |                            |
|--|-------------|--|----------------------------|
| Beginning Balance                        |             |  | \$ 23,748.07               |
| Receipts                                 | 730.00      |  |                            |
| Expenditures                             | <u>0.00</u> |  | <u>730.00</u>              |
| <b>Ending Balance, December 31, 2015</b> |             |  | <b><u>\$ 24,478.07</u></b> |

**Educational Service Fund**

|  |                 |  |                           |
|--|-----------------|--|---------------------------|
| Beginning Balance                        |                 |  | \$ 6,878.39               |
| Receipts                                 | 3,920.77        |  |                           |
| Expenditures                             | <u>6,643.49</u> |  | <u>(2,722.72)</u>         |
| <b>Ending Balance, December 31, 2015</b> |                 |  | <b><u>\$ 4,155.67</u></b> |

Ann Street Fund

|                                   |              |             |                     |
|-----------------------------------|--------------|-------------|---------------------|
| Beginning Balance                 |              |             | \$ 19,257.65        |
|                                   | Receipts     | 0.00        |                     |
|                                   | Expenditures | <u>0.00</u> | <u>-</u>            |
| Ending Balance, December 31, 2015 |              |             | <u>\$ 19,257.65</u> |

Building Permit Fund

|                                   |              |             |                     |
|-----------------------------------|--------------|-------------|---------------------|
| Beginning Balance                 |              |             | \$ 13,096.73        |
|                                   | Receipts     | 0.00        |                     |
|                                   | Expenditures | <u>0.00</u> | <u>-</u>            |
| Ending Balance, December 31, 2015 |              |             | <u>\$ 13,096.73</u> |

Admiral Boone Park Fund

|                                   |              |             |                    |
|-----------------------------------|--------------|-------------|--------------------|
| Beginning Balance                 |              |             | \$ 6,752.83        |
|                                   | Receipts     | 0.00        |                    |
|                                   | Expenditures | <u>0.00</u> | <u>-</u>           |
| Ending Balance, December 31, 2015 |              |             | <u>\$ 6,752.83</u> |

HD Land Development Escrow Fund

|                                   |              |               |                    |
|-----------------------------------|--------------|---------------|--------------------|
| Beginning Balance                 |              |               | \$ 3,717.97        |
|                                   | Receipts     | 0.00          |                    |
|                                   | Expenditures | <u>700.00</u> | <u>(700.00)</u>    |
| Ending Balance, December 31, 2015 |              |               | <u>\$ 3,017.97</u> |

Bridge Construction Fund

|                                   |              |             |                     |
|-----------------------------------|--------------|-------------|---------------------|
| Beginning Balance                 |              |             | \$ 30,002.00        |
|                                   | Receipts     | 0.00        |                     |
|                                   | Expenditures | <u>0.00</u> | <u>-</u>            |
| Ending Balance, December 31, 2015 |              |             | <u>\$ 30,002.00</u> |

Respectfully submitted,



Carol Sutzko  
Borough Treasurer

\*\*\* Bank balances are unreconciled.



**Tax Collector's Remittance to Taxing Districts**  
**WILLIAM UMBENHAUR - 2015 - SAINT CLAIR BOROUGH**  
 For 11/01/2015 thru 11/30/2015  
**SAINT CLAIR BOROUGH Taxing District**

|   | Municipality  | Borough Per Capita | Borough Occupation | Other   |         |
|---|---|--------------------|--------------------|---------|---------|
| <b>A. Collections</b>                       |   |                    |                    |         |         |
| 1.  | Balance Collectable - Beginning of Month                | 26010.69           | 2950.00            | 1239.00 |         |
| 2A.   | Additions: During the Month (*)                         |                    |                    |         |         |
| 2B.   | Deductions: Credits During the Month - (from line 17)   |                    |                    |         |         |
| 3.  | Total Collectable                                       | 26010.69           | 2950.00            | 1239.00 |         |
| 4.  | Less: Face Collections for the Month                    | 1002.79            | 50.00              | 21.00   |         |
| 5.  | Less: Deletions/Exemptions from the List (*)            |                    |                    |         |         |
| 6.  | Less: Exonerations (*)                                  |                    |                    |         |         |
| 7.  | Less: Liens/Non-Lienable/Installments (*)               |                    |                    |         |         |
| 8.  | Balance collectable - End of Month                      | 25007.90           | 2900.00            | 1218.00 |         |
| <b>B. Reconcilliation of Cash Collected</b> |   |                    |                    |         |         |
| 9.  | Face Amount of Collections - (must agree with line 4+7) | 1002.79            | 50.00              | 21.00   |         |
| 10.   | Plus: Penalties   | 100.28             | 5.00               | 2.10    |         |
| 11.   | Less: Discounts   |                    |                    |         |         |
| 12.   | Total Cash Collected per Column                         | 1103.07            | 55.00              | 23.10   |         |
| 13.   | Total Cash Collected - (12A + 12B + 12C + 12D)          |                    |                    |         | 1181.17 |

(\*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

4. Amount Remitted During the Month (\*)

| Date | Transaction # | Amount | TOTAL ALL TAXES |
|------|---------------|--------|-----------------|
|      |               |        |                 |
|      |               |        |                 |
|      |               |        |                 |
|      |               |        |                 |
|      |               |        |                 |
|      |               |        |                 |
|      |               |        |                 |
|      |               |        |                 |
|      |               | Total  | 0.00            |

15. Amount Paid with this Report Applicable to this Reporting Month Transaction # 1181.17

16. Total Remitted This Month 1181.17

17. List, Other Credit Adjustments (\*)

| Parcel / PerCapita # | Name | Amount |
|----------------------|------|--------|
|                      |      |        |
|                      |      |        |
|                      |      |        |
|                      |      |        |
| Total                |      | 0.00   |

18. Interest Earnings (if applicable) \$ \_\_\_\_\_

|  |   |                                  |
|--|---|----------------------------------|
| <p>TAXING DISTRICT USE (OPTIONAL)</p> <p>Carryover from Previous Month \$ _____</p> <p>Amount Collected This Month \$ _____</p> <p>Less Amount Paid this Month \$ _____</p> <p>Ending Balance \$ _____</p> | <p><u>William Umbenhour</u><br/>Tax Collector</p> | <p><u>12-8-2015</u><br/>Date</p> |
| <p>I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.</p>  |   |                                  |
| <p>Received by (taxing district): _____<br/>Title: _____ Date: _____</p>   |   |                                  |
| <p>I acknowledge the receipt of this report.</p>   |   |                                  |



SAINT CLAIR POLICE DEPARTMENT  
24 North Second Street  
Saint Clair, PA 17970  
(570) 429-2240

Police Report: Monday, January 04, 2016

|                                 |     |
|---------------------------------|-----|
| TOTAL POLICE CALLS FOR SERVICE: | 281 |
| TOTAL PARKING TICKETS:          | 6   |
| TOTAL TRAFFIC CITATIONS:        | 12  |
| TOTAL NON-TRAFFIC CIATIONS:     | 5   |
| TOTAL CRIMINAL ARRESTS:         | 16  |

POLICE NOTES:

Officer Braden Jones and Officer Bret McGrath have started training. I am awaiting their certifications from the Municipal Police Officers' Training Commission.

Sincerely,

William M. Dempsey  
Acting Chief of Police

Saint Clair Fire Department  
Fire Alarm Report  
December 2015

**Dec-01 STILL ALARM** 07:21 hours 822 Burma Road vehicle accident no injury w/fluids on the roadway. Phoenix, and West End responded. Members controlled fluids and provided traffic control. (MVA) In service 1 hour.

**Dec-02 STILL ALARM** 06:55 hours 856 St. Clair / Frackville Grade for a vehicle accident w/entrapment. Alert/Columbia, Rescue Hook&Ladder, Asst Johns responded. Members arrived to find the occupant out of the vehicle. Members controlled fluids and traffic. (IMVA) In service 50 minutes.

**Dec-06 CHIEF CALL** 22:52 hours 404 West Carroll St for a burning complaint. Chief Uhrin responded. Spoke with complainant who showed me the location of the burning, went to the location with persons having the camp fire, all was in safe location. (CF) In service 45 minutes.

**Dec-07 CHIEF CALL** 19:58 hours 14 South Mill St. for a utilities investigation. Chief Uhrin and St. Clair Police responded. Arrived at the residence and the occupant explained that he had dropped a trouble lite and all power in the home went out. Inspected the power panel checked the breakers and still no power. Advised the occupant to stay elsewhere for the evening and to contact an electrician, all power was shut off at the main and all breakers were also turned off. (CF) In service 45 minutes.

**Dec-10 STILL ALARM** 18:58 hours 332 South Mill St. for an odor investigation. Alert/Columbia responded. Members arrived to find fuel oil on the roadway, members used floor to absorb the oil. (ODO) In service 20 minutes.

**Dec-10 STILL ALARM** 23:15 hours 100 West Russell St. for a vehicle accident w/injuries. Alert/Columbia, Rescue Hook&Ladder responded. Members arrived to find a vehicle into the guide rail leaking fluids. Members assisted E.M.S with patient care, controlled fluids and cleared road of debris. (IMVA) In service 45 minutes.

**Dec-13 STILL ALARM** 15:39 hours 14 Ann St. for a vehicle accident no injury with fluids on the roadway. Alert/Columbia, Phoenix responded. Members controlled fluids and provided traffic control. (MVA) In service 30 minutes.

**Dec-17 STILL ALARM** 09:15 hours 850 St. Clair/ Frackville Grade Blythe Township for a vehicle accident w/injury. Alert /Columbia responded. Members controlled fluids and provided traffic control. (IMVA) In service 65 minutes.

**Dec-21 STILL ALARM** 20:07 hours 15 Main St. Port Carbon Borough for a reported building fire. Alert/Columbia were cancelled before going responding. (CSF) in service 10 minutes.

**Dec-24 STILL ALARM** 15:32 hours Joseph H Long Blvd and Terry Rich Blvd for a vehicle accident w/unknown injury. Alert/Columbia, Rescue, West End, All Chief responded. Members arrived to find no injuries or fluids, and provided traffic control. (MVA) In service 35 minutes.

**Dec-28 STILL ALARM** 00:45 hours 217 Green St West Mahanoy Township for a fire stand-by. Alert/Columbia, Chief Uhrin responded with an engine. Members covered the township. (SBY) In service 2 hours.

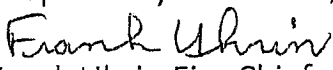
**Comments:**

The following alarm boxes were tested, 33,61,13,26

|                            |   |
|----------------------------|---|
| General Alarms             | 0 |
| Still Alarms               | 9 |
| False Alarms               | 0 |
| Chief Calls/Public Service | 2 |

|             |    |
|-------------|----|
| Total Calls | 11 |
|-------------|----|

Respectfully submitted,

  
Frank Uhrin Fire Chief

December 29, 2015


Dear Mr. Roland Price:

Please accept this letter as my formal notice of resignation from the St. Clair Borough, effective on January 10, 2016. I have enjoyed my employment here and appreciate all I have learned.

I hope this gives you sufficient amount of time to find a replacement.

Thank you very much for the opportunity to work here.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Larish', with a large, sweeping flourish extending downwards and to the right.

Eric Larish