

**JANUARY COUNCIL MEETING**

January 3, 2017

The monthly meeting of the St. Clair Borough Council was held on Tuesday, January 3, 2017, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 7:00 pm.

Answering the roll call were council persons: Joann Brennan, John Burke, Thomas Dempsey, William Dempsey, Michael Petrozino, and Mayor Richard Tomko. Absent were Council President James Larish and Rebecca Kovich.

Also present included Solicitor Edward Brennan, Engineer Brian Baldwin, Treasurer Carol Sutzko, Fire Chief Frank Uhrin, Police Chief William Dempsey, and Stephen Pytak-Pottsville Republican Herald.

**Pledge of Allegiance**

Councilmember Joann Brennan led council in a prayer.

In the absence of Council President James Larish, Vice President Michael Petrozino chaired the meeting.

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? The minutes stand approved.

**Public Comment**

No public comment

**MAYOR'S REPORT**

Mayor Tomko stated:

- 1) I officiated at a wedding between Melissa Troutman and Stephen Breen on December 17, 2016.
- 2) Last month our borough had two police officers, work in conjunction with the Schuylkill County Drug Task Force, during a series of county-wide raids which were launched in cooperation with the Federal Bureau of Investigation and the United States Marshall's office.
- 3) Residents who have vacant properties in their neighborhood are urged to report any unusual activities in relation to those properties to the police department as soon as possible.
- 4) As in the past I heard many compliments with people all over the county about the borough's holiday decorations, and from people in town concerning that letter received from Carmen Slider.
- 5) I would urge council to increase the wages of the part-time policemen as per the budget as soon as possible.

On a motion made by Burke, seconded by W. Dempsey, to accept the report; approved.

#### **BOROUGH SOLICITOR'S REPORT**

Solicitor Brennan reported on the continued progress on the Woodland Terrace Development project. The borough engineer has been working with Lehigh Engineering firm to create a "To Do" list. Last month council agreed to accept payment in lieu of repairs for the fire hydrants. This removes one of the last stumbling blocks. Apparently the bank is working on a contract that should be signed soon to complete the project. Solicitor Brennan asked the bank's attorney Iles Cooper for a status report. The funds remaining in the letter of credit will be used to finish the development.

The solicitor did request an executive session to discuss the Teamsters union negotiations and the revisions to the Police Civil Service Rules.

On a motion made by Burke, seconded by T. Dempsey, to accept the report; approved.

### **DEPARTMENTAL REPORTS**

#### **STREET DEPARTMENT REPORT**

On a motion made by W. Dempsey, seconded by T. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

#### **ELECTRIC LIGHT DEPARTMENT REPORT**

On a motion made by T. Dempsey, seconded by W. Dempsey, Borough council unanimously approved the report and it was made part of the minutes by reference.

#### **TREASURER'S REPORT**

On a motion made by W. Dempsey, seconded by Brennan, borough council unanimously approved the report and it was made part of the minutes by reference.

#### **POLICE DEPARTMENT**

On a motion made by T. Dempsey, seconded by W. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

#### **ZONING DEPARTMENT**

On a motion made by W. Dempsey, seconded by T. Dempsey, the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

**FIRE DEPARTMENT REPORT**

On a motion made by T. Dempsey, seconded by Burke, the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

**COMMUNICATIONS**

Dear Borough Council Members:

It is with deep regret that, due to my recent residential relocation, I feel it is my responsibility to resign my position, as a council person. I appreciate all the experience that I have gained throughout my brief term. I wish all members continued success and active good results in the Boroughs future decisions for prosperity. Rebecca Kovich.

On a motion made by Burke, seconded by Brennan, to accept communications; approved.

**OLD BUSINESS**

On a motion made by W. Dempsey, seconded by T. Dempsey, to authorize the purchase of the 1997 F-350 one ton truck from East Norwegian Township for a price of \$4,000; approved.

On a motion made by W. Dempsey, seconded by Burke, to adopt the following resolution; approved.

**Resolution No. 2017-1**

Resolution authorizing an amendment to the Agreement between the Borough of Saint Clair and Schuylkill Community Action for administration of the HOME program (HOME contract #C000058712).

WHEREAS, the parties entered into an agreement to provide mutual services and funding to carry out a HOME funded housing rehabilitation program, and,

WHEREAS, it is in the interest of all parties that the number of units provided for by contract amendment be reduced.

NOW THEREFORE, be it resolved by the Council of the Borough of St. Clair that:

That Paragraph I Scope of Services is amended to read:

The Contractor shall provide the services further outlined in Exhibit "A" is the Scope of Services. Up to 14 housing rehabilitation projects which are anticipated to use the \$279,500 allocation.

That James Larish, acting as President of Borough Council is authorized to sign the amendment on behalf of the Borough.

#### NEW BUSINESS

On a motion made by W. Dempsey, seconded by Burke, to accept the resignation of Rebecca Kovich from the St. Clair Borough Council. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE- YES, T. DEMPSEY-YES, W. DEMPSEY-YES, and PETROZINO – YES. The motion was approved.

On a motion made by Burke, seconded by Brennan to reappoint Terry Sadusky to the Zoning Hearing Board; approved.

On a motion made by Brennan, seconded by T. Dempsey, to reappoint Charles Premich to the Planning Commission; approved.

On a motion made by W. Dempsey, seconded by Burke, to reappoint Paul Shandor to the Police Civil Service Commission; approved.

On a motion made by Burke, seconded by Brennan, to reappoint Michele Brestowski to the School crossing Guard Agency; approved.

On a motion made by T. Dempsey, seconded by Burke, to reappoint Tony Petrozino to the Sewer Authority; approved.

On a motion made by W. Dempsey, seconded by Burke, to reappoint Charles Weber to the Sewer Authority; approved.

On a motion made by W. Dempsey, seconded by Burke, to reappoint Brian Kovich to the Vacancy Board; approved.

On a motion made by W. Dempsey, seconded by T. Dempsey, to reappoint Alfred Benesch as the borough's engineering firm; approved.

On a motion made by T. Dempsey, seconded by Burke, to authorize Chief William Dempsey to submit an application for membership to the PA Chiefs of Police Association which includes an initiation fee of \$100.00 and yearly fee of \$150.00; approved.

Two bids were received for the sale of the 1987 GMC 3-ton Dump Truck.

**Anthony Sylvester \$100.00**

**Campion Hauling \$500.00**

**On a motion made by W. Dempsey, seconded by T. Dempsey, to award the bid to Bob Campion for a price of \$500.00; approved.**

**On a motion made by W. Dempsey, seconded by T. Dempsey, to increase the part-time police patrolmen pay rate to \$19.00 per hour as per the budget. Council discussed the issue. Mayor Tomko expressed concern that we are not paying them what other surrounding communities are paying. These good officers will be leaving us to work in another municipality. Burke stated we are in the middle of negotiating with the police on a new contract. We are trying to give them what we can without breaking the borough. Chief Dempsey made a rebuttal and justified the raises. The part-timers have not received a salary increase in several years. They are doing a job that is dangerous with a salary that most people working in a factory earn more. Brennan agreed with Burke's opinion in that it would be nice to settle the police contract before giving the par-timers a raise. Burke stated it's not that they do not deserve it. The chief needs officers and we need the protection. We cannot set ourselves up for five years where we may have to lay that officer off. Or, we may be forced into raising the taxes or the electricity so high the citizens, on a fixed income, cannot afford a loaf of bread. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-NO, BURKE- YES, T. DEMPSEY-YES, W. DEMPSEY-YES, and PETROZINO – NO. The motion was approved.**

**Vice President Michael Petrozino directed the borough secretary to advertise the February 2, 2017 Issues, Review and finance work session as a special meeting for the purpose of appointing a new council member.**

**Council Vice President Petrozino called an executive session at 7:35 pm to discuss personnel issues and the police chief's new contract.**

**Engineer Brian Baldwin arrived at the meeting and council came out of executive session to review the borough engineer's report at 8:06 pm.**

**Brian Baldwin reported Schuylkill Paving estimated the crack sealing of the borough's streets. The best way to estimate the project cost is by using the measuring unit of gallons. Schuylkill Paving did a drive through the borough and estimated 85,000 linear feet of cracks which equates to 1,500 gallons at \$25.00 per gallon. This equates to \$37,500 which is above the bidding threshold. Baldwin suggested to reduce the cost the north-south streets can be sealed this year and the east-west streets next year. This would help with parking issues.**

**On a motion made by W. Dempsey, seconded by Burke, to accept the engineer's report; approved.**

**On a motion made by W. Dempsey, seconded by T. Dempsey, to authorize the borough engineer to prepare and submit a Rails-To-Trails grant application; approved.**

**On a motion made by T. Dempsey, seconded by Brennan, to hire Ed Kerns full-time on the Street Department effective January 9, 2017, A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULT: BRENNAN-YES, BURKE- ABSTAIN, T. DEMPSEY-YES, W. DEMPSEY-YES, and PETROZINO – NO. The motion was approved.**

**Councilman W. Dempsey left the meeting due to an illness.**

**Council went into executive session again at 8:48 pm to discuss negotiating a police contract.**

**Council adjourned the executive session at 9:22 pm.**

**Councilwoman Brennan was appointed to the Police Negotiating Committee joining Council members Burke and T. Dempsey.**

**On a motion made by T. Dempsey, seconded by Brennan, to pay all bills and claims properly approved by borough council; approved.**

**On a motion made by T. Dempsey, seconded by Brennan to adjourn the meeting at 9:24 pm, council approved the motion.**

**Roland Price, Jr.  
Borough Secretary**



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F 570-622-1232

January 3, 2017

Mr. James Larish  
Council President  
St. Clair Borough Council  
16 S Third Street  
St. Clair, PA 17970

**Subject: Consulting Engineer's Report (CER)  
Project No. 30732.02**

Dear Mr. Larish:

The following is the status of engineering services performed by our firm as of this date:

**30732.02, Task 3 – Miscellaneous Consultations**

We did reach out to Schuylkill Paving to discuss options for crack sealing the Borough streets and approximate costs. A summary was provided to the Borough Secretary.

**30732.02, Task 5 – Zoning Ordinance Amendments**

Our office continues to work with the Solicitor to amend the Borough's Zoning Ordinance. We will eventually be seeking input from the St Clair Planning Commission and Borough Council when drafting the proposed amendments.

**30732.20, Task 1 – Third Street Playground – Engineering Survey/Design**

The Borough was awarded a 2015 Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnerships Program (C2P2) grant for repairs and upgrades to the existing 5-12yo play area. It is our intent to finalize design this month, advertise in the Spring 2017, with construction completion by end of 2017.

**SUBDIVISIONS & LAND DEVELOPMENTS**

**8773.33 – Woodland Terrace LD**

The Amended Final Subdivision and Land Development plan was approved and signed by Borough Officials at the May 5, 2015 Council Meeting and was recorded on June 3, 2015. As such, work associated with the amended land development plan was permitted to begin in June 2015.

Our office has been working with the Borough's Solicitor and the bank's (BB&T) engineer (Lehigh Engineering) to formalize a list of remaining items of work as part of the development agreement. The list has been agreed to by both parties. Additionally, the bank is currently under negotiations with a contractor and anticipates construction to commence once weather permits this Spring.

- 30330.33, Task 1 – Aspen Dental Phase 1 LD
- 30330.33, Task 2 – Aspen Dental Phase 2 LD (bridge)
- 30567.32, Task 2 – Taco Bell LD

Although some outstanding issues still remain, there is no new activity to report regarding these still active land developments. On June 29, 2016, we did reach out to the developer to schedule a final inspection in an attempt to close these projects. However, we did not hear back from them.

**POTENTIAL FUNDING/GRANT SOURCES**

2017 Doppelt Family Trail Development Fund (Doppelt Fund) Community Support Grant via Rails-to-Trails Conservancy (RTC): St Clair Rail-Trail Feasibility Study)

In January 2016, on behalf of the Borough, our office submitted a grant application for a Rail-Trail Feasibility Study for a new trail running north-south through the Borough. Although the study was not funded, the next round of grant applications for this program will be accepted until **January 31, 2017**. If the Borough wishes to reapply, our office can assist with the online application process.

2017 DCNR Community Conservation Partnerships Program (C2P2)

The 2017 grant application period for the Pennsylvania Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnerships Program (**C2P2**) will open January 23, 2017. The deadline to apply is **April 12, 2017**. C2P2 combines several state and federal funding sources into one program and awards grants to municipalities and authorized nonprofit organizations to plan, acquire, and develop recreation, park, and trail facilities and conserve open space. This is the same program from which the Borough received funding for the Third Street Playground improvements, including the upgrades currently in design. Council may wish to consider applying for funding for new projects in 2017.

**PENDING GRANT APPLICATIONS**

2016 DCED Commonwealth Financing Authority (CFA) Multimodal Transportation Fund (MTF): Lawton Street Bridge Replacement

Project Summary	Lawton Street Bridge Replacement
Total Project Estimate	\$1,130,000
<i>Borough Portion</i>	<i>\$340,000 (~30%)</i>
<b>Date Submitted</b>	<b>July 29 2016</b>
Anticipated Award Notification	<b>Dec 6 2016</b>
Application Status	<b>AWARDED \$750,000</b>

2016 PennDOT Green Light-Go: Route 61 Traffic Signal Upgrades

Project Summary	Detector and Left Turn Upgrades
Total Project Estimate	\$287,000 (construction & engineering)
<i>Borough Portion</i>	<i>\$57,400 (20%)</i>
<b>Date Submitted</b>	<b>Sep 30 2016</b>
Anticipated Award Notification	Late 2016
Application Status	<b>Under Review</b>

**ST. CLAIR ACTION ITEMS – Old Business**

1. Rails-to-Trails Conservancy 2017 Doppelt Fund – Council should consider applying for funding for a Rail-Trail feasibility study through this program (application deadline is Jan 31 2017).
2. 2017 DCNR C2P2 – Council should consider any potential projects (application deadline is Apr 12 2017).



Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Baldwin".

Brian W. Baldwin, PE  
Project Manager

cc: Atty. Edward M. Brennan, Solicitor

# Mayor's Report

January, 2017

① Officiated at the wedding of Melissa Troutman and Steven Breen on Dec 17, 2016.

② <sup>Last month</sup> Our borough had two police officers work with the District attorney's drug task force during a series of county wide raids launched in conjunction with the Federal Bureau of Investigation and the U. S. Marshall's office.

③ Residents who have vacant properties in their neighborhood are urged to report any unusual activity in relation to these vacant properties to the Police department.

④ as in the past, I have heard many compliments concerning the Borough's Holiday decorations

⑤ <sup>to be</sup> Wages - Part time as per the budget.   
 paid

# Sanitation - Street Dept. - Mechanic

December-2016

Sanitation - Picked up garbage in this period. Picked up large items ticket 2439 to 2474. Picked up recyclables. We are out of the recycle bins to be given out.

## Fuel Report:

#23 - 1999 International - 20 Gallon Diesel

#33 - 2008 International - 150 Gallon Diesel

#43 - 2015 Mack - 50 Gallon Diesel

Street Dept. - Checked and cleaned playground as well as Admiral Boone Park. The fence was constructed at the old Ritz Theater property by Ed Snukis contracting. We received two loads of road salt. Cleaned off the inlet tops from ditches. We plowed and salted roadway from the snow and ice. Checked the drainage ditch behind the housing project in Arnouts found everything to be working. We parked the 1989 GMC dump truck and hope to receive bids on it for the meeting tonight. Everything was removed that we could use. We received the dump truck from East Norwegian this month. For a cost of four thousand dollars. Their pick up truck should be ready for sometime in February. Helped the sanitation department on the garbage pick, recyclables and large items. Picked up ashes. Started to clean out the lower garages. Removed two shopping carts from the creek. The fire plug that was destroyed at Wal Mart is now fixed and back in service. The fire chief was made notice of this.

We boarded the Alessi home on S. Front Street it was broken into and all is secure. Cleaned all sidewalk and bridges from ice and snow.

### Fuel Report:

#5 - 1989 JCB Backhoe - 15 Gallon - Diesel

#10 - 2003 Ford Pickup - 98 Gallon - Diesel

#11 - 2006 Ford Dump Truck - 25 Gallon - Diesel

358 Total gallons used this period

Mechanic - Checked all vehicles for tire pressures and fluids. Checked #25-1999 International for state inspection. Helped to plow and salt roadways clean sidewalks and bridges. Helped the sanitation dept. on garbage, recycling and large items. Helped pick up ashes.

William Zimberhauer,  
Acting Supt.

## Electric Light Department Work Log for December 2016

### Week ending 12-09-2016

**Bob off 1 vacation Day, George in to cover.** Weekly generator check/exercise. **George off 3 vacation days.** Continued working on pole trailer. Straightened up garage. New 200 amp service hookup at 144 North Mill Street. Installed maintenance kit in printer at Sharon's desk. Spoke to several customers on payment arrangements. Roofers here replacing part of lower roof. Technician from Alarm Company here installing new key pads and smoke alarms. Updated Energy sales/cost spread sheet with numbers from Treasurer's October report. Gary here to give remaining employees CPR training and certification. **Sharon off 2 sick days.** Call from Sargent Leskin automatic front door at Police station not opening for days placed call to technician and was repaired same day. Responded to PA One call for Mt. Laffee road. Spoke to customer about service location on new pole building. New trailer tongue insert for pole trailer delivered by fabricator and installed. Took deposits to Bank. Spoke with customer on south Mill Street about a returned check NSF. Un-booted 243 North Second Street account paid in full. **Bob off Friday time owed, George in to cover.** Generator ran under load for 1 hour. Continued painting pole trailer. Booted 144 North Third Street.

### Week ending 12-16-2016

**George off vacation week.** Snow and ice, Rudy cleared and treated front Office sidewalk. Weekly generator check/exercise. Time cards/sheet to Sharon. **Faxed notice of disconnect at 144 north Third Street to Police Department.** Checked on 2 meters showing tamper alerts at 9-11 south Second Street. **Took Electric Bills to Pottsville Post Office. Posted 9 final 24 hour disconnect notices for non-payment.** Continued painting pole trailer. Replaced wire connectors on rear face of Town Clock. Outside lighting staying on at Police Station, replaced photo cell. Replaced bulb in outside wall fixture rear of Police Station. Did some preventative maintenance on automatic gate at Police Station. Continued working on pole trailer. **Disconnected 2 properties for non-payment, faxed information to Police station.** Spoke with several customers on payment arrangements. Respond to PA One call for Third Street playground. Ray here spoke with him on security camera system. **Pam off Sharon and Michelle covering.** Windy and Frigid temps. Received November Amp Bill updated sales/cost spread sheet. Stopped at a residence to have customer issue us a new check. Took Deposit to Bank. **Sharon off sick day.** Windy and frigid temps again. Started to install wiring for lighting on pole trailer. Rudy to Weavers with Bill and Bob to bring back vehicles. **Cold weather, arrearage and medical certificate reports for 2016 completed and sent to P.U.C.**

**Week ending 12-23-2016**

**George vacation week.** Weekly generator check/exercise. Rudy cleared and treated office sidewalk. Had Dempsey uniforms bring winter mats for office Lobby. Time cards/sheet to Sharon. Spoke to several customers on payment arrangements. Finished work on pole trailer. Spoke with lineman that will be doing work for PPL on Russell Street on Tuesday 12/27/16. Checked on meter at 232 north Nicholas Street. Took new pole trailer to switchyard for storage, brought old trailer up to rear garage for a little restoration work will be used for wire pulling trailer. Visit to 211 south Morris to speak with customer about payment made. Took cookies and candy to school for Carolers. Half day on 12/23/16.

**Week ending 12-30-2016**

**Closed on Monday Christmas Holiday. George vacation week.** Weekly generator check/exercise. Time cards and sheet to Sharon. **Printed and posted 75 -48 hour disconnect notices.** Found an SUV parked in lot that had jumped park stop and ran through Boone Park fence reported to Police and Roland. Continued working on old small pole trailer. Spoke to many customers on payment arrangements. Responded to PA one call work at 205 south Second Water Co. Responded PA one call Water Co. work at 119 east Carroll Street. Posted another 48 hour notice 14 south Mill Street. Snow, Rudy cleared and treated sidewalk and around office building. Posted final notice to pay at 211 south Morris Street Took Deposit to Bank. Call from Fire Chief Wires down 200 block north Nicholas Street re-hung was cable TV wire. Treated sidewalks and areas in parking lot with ice melt. Continued prepping old pole trailer for paint. Went to a residence to speak with owner about payment method used.

Respectfully Submitted;

Robert Petrozino  
Superintendent  
Saint Clair Electric Dept.

# Treasurer's Report - General Fund

November 2016

	General Fund	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
301.100 · Real Estate Tax, Current	1,164.11	1,164.11
301.400 · Real Estate Tax, Delinquent	1,364.50	1,364.50
305.100 · Occupation Tax, Current	25.41	25.41
305.300 · Occupation Tax, Delinquent	32.34	32.34
310.010 · Per Capita Tax, Current	60.50	60.50
310.030 · Per Capita Tax, Delinquent	77.00	77.00
310.100 · Real Estate Transfer Tax	817.96	817.96
310.200 · Earned Income Tax	37,135.14	37,135.14
310.300 · Business Privilege Tax	1,196.52	1,196.52
310.500 · Local Service Tax	7,409.70	7,409.70
331.000 · Police Fines	1,024.93	1,024.93
342.200 · Rental Income - Boro Property	500.00	500.00
351.000 · Federal Grants	7,869.60	7,869.60
353.000 · Payment in Lieu of Taxes	223.58	223.58
362.000 · Police Protection Services	5,916.66	5,916.66
362.410 · Zoning Permits	-65.00	-65.00
364.300 · Solid Waste Collection Fees	21,920.60	21,920.60
389.000 · Miscellaneous Income	188.36	188.36
<b>Total Income</b>	<b>86,861.91</b>	<b>86,861.91</b>
<b>Expense</b>		
Administration Department	22,848.65	22,848.65
Borough Buildings Department	6,182.83	6,182.83
Fire Department	2,275.65	2,275.65
Health & Sanitation Department	12,910.17	12,910.17
Miscellaneous Department	29,792.61	29,792.61
Planning & Zoning Department	3,205.58	3,205.58
Police Protection Department	34,513.74	34,513.74
Recreation Department	70.28	70.28
Streets & Bridges Department	25,397.26	25,397.26
Tax Collection Department	413.79	413.79
66000 · Payroll Tax Expense	7,340.06	7,340.06
<b>Total Expense</b>	<b>144,950.62</b>	<b>144,950.62</b>
<b>Net Ordinary Income</b>	<b>-58,088.71</b>	<b>-58,088.71</b>
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
Transfers Department		
Transfer to Sinking Fund	17,200.00	17,200.00
Transfers to Payroll Acct	41,918.17	41,918.17
Transfers to Withholding	10,678.39	10,678.39
492.300 · Transfer to Gen Fund Cap Res	3,000.00	3,000.00
492.950 · Transfers to Educational Servic	4,000.00	4,000.00
<b>Total Transfers Department</b>	<b>76,796.56</b>	<b>76,796.56</b>
<b>Total Other Expense</b>	<b>76,796.56</b>	<b>76,796.56</b>

**ENDING BALANCE:   \$88,893.73**

Nov 30, 16

ASSETS

Current Assets

Checking/Savings

Electric Lt - Checking (BBT)	11,821.20
General Fund Checking (BBT)	15,072.78
Home Program - Checking (BBT)	339.53
Petty Cash	500.00
Petty Cash - General Fund	200.00
Petty Cash - Swimming Pool - GF	300.00
PLGIT-Bridge Construction Fund	10,009.09
PLGIT - Act 137	3,540.57
PLGIT - Admiral Boone Park Fund	11,971.27
PLGIT - Building Permit Fund	13,970.09
PLGIT - Educational Ser Agency	5,805.87
PLGIT - Elec Light Deposit Acct	24,780.92
PLGIT - Elect Lgt Capital Rsrv	27,027.05
PLGIT - Electric Light Fund	631,713.77
PLGIT - General Fund	73,820.95
PLGIT - General Fund Cap Reserv	27,027.05
PLGIT - HD Land Devel Escrow	2,192.04
PLGIT - Highway Aid Fund	1.10
PLGIT - Payroll Fund	13.93
PLGIT - Police Uniform Account	992.50
PLGIT - Sinking Fund	33.34
PLGIT - Street Opening Permit	26,132.36
PLGIT - Withholding Account	17,133.54
PLGIT/I- Ann Street Maintenance	19,332.41
PLGIT/I - Bridge Cons. Fund	30,115.35
PLGIT/I - Elec Lgt Capital Rsrv	36,248.27
PLGIT/I - Gen Fund Cap Reserv	36,214.49
PLGIT/I - Highway Aid Fund	76,916.06
PLGIT/I - Sinking Fund	36,343.85

Total Checking/Savings 1,139,569.38



# Treasurer's Report - Electric Light Fund

November 2016

	Electric Light Fund	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Transfers from Electric Light	40,632.15	40,632.15
7372400 · Electric Energy Sales	298,211.93	298,211.93
7380100 · Service Fees	300.00	300.00
<b>Total Income</b>	<b>339,144.08</b>	<b>339,144.08</b>
<b>Expense</b>		
<b>Electric Light</b>		
7401120 · Superintendent	4,363.48	4,363.48
7402114 · Treasurer	734.00	734.00
7405300 · Secretary	1,848.92	1,848.92
7409300 · Rental Expense	129.60	129.60
7442141 · Office Manager	3,067.36	3,067.36
7442142 · Administrative Assistant	1,240.12	1,240.12
7442143 · Lineman	3,521.60	3,521.60
7442144 · Assistant Lineman	3,160.00	3,160.00
7442210 · Office Supplies	763.93	763.93
7442220 · Electrical Materials & Suppl...	20.93	20.93
7442231 · Gasoline & Oil	605.94	605.94
7442260 · Minor Equipment	33.76	33.76
7442321 · Telephone	305.93	305.93
7442361 · AMP - Ohio	170,347.05	170,347.05
7442370 · Maintenance & Repairs	4,261.42	4,261.42
7442374 · Vehicle Maintenance & Rep...	464.50	464.50
7442460 · Bank Fee	56.01	56.01
<b>Total Electric Light</b>	<b>194,924.55</b>	<b>194,924.55</b>
66000 · Payroll Tax Expense	1,529.88	1,529.88
<b>Total Expense</b>	<b>196,454.43</b>	<b>196,454.43</b>
<b>Net Ordinary Income</b>	<b>142,689.65</b>	<b>142,689.65</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
7341000 · Interest Income	128.56	128.56
<b>Total Other Income</b>	<b>128.56</b>	<b>128.56</b>
<b>Other Expense</b>		
<b>Transfers Department</b>		
Transfer to Electric Light Capi	3,000.00	3,000.00
Transfer to General Fund	100,000.00	100,000.00
Transfer to Sinking Fund	11,500.00	11,500.00
Transfers to Elec Lgt Deposit	200.00	200.00
Transfers to Elec Lgt Fund	40,632.15	40,632.15
Transfers to Payroll Acct	12,937.54	12,937.54
Transfers to Withholding	5,930.02	5,930.02
<b>Total Transfers Department</b>	<b>174,199.71</b>	<b>174,199.71</b>
<b>Total Other Expense</b>	<b>174,199.71</b>	<b>174,199.71</b>

ENDING BALANCE: \$644,186.75

# SAINT CLAIR POLICE

24 NORTH SECOND STREET

SAINT CLAIR, PA 17970

PHONE: 570-429-2240

FAX: 570-429-3051



January 3, 2017

TOTAL CALLS FOR SERVICE:	302
TOTAL TRAFFIC CITATIONS:	11
TOTAL CRIMINAL ARRESTS:	19

Respectfully,

William M. Dempsey

Chief of Police

Saint Clair Fire Department  
Fire Alarm Report  
December 2016

**Dec-02 STILL ALARM** 18:12 hours Joseph H Long Blvd & Hancock St. for a vehicle accident w/injuries. Alert/Columbia, Rescue Hook&Ladder, Chief Uhrin and Rodian responded. Members controlled fluids and provided traffic control. (IMVA) In service 40 minutes.

**Dec-06 STILL ALARM** 23:53 hours 86 Darkwater Rd. New Castle Township for an unknown type fire. Alert/Columbia, West End, and Chief Uhrin responded. Members found a small brush fire along the road and extinguished it. (BF) In service 20 minutes.

**Dec-06 STILL ALARM** 20:18 hours 800 West Carroll St. for a carbon monoxide alarm. Alert/Columbia, West End, and Asst. Johns responded. Members found carbonmonoxide in the residence and found a stack pipe to be loose. Members advised the owner to contact their serviceman to fix the problem. Members ventilated the house and used the meter on all levels of the home. (CO) In service 1 hour.

**Dec-07 STILL ALARM** 18:56 hours 1244 SR. 61 New Castle Township for a vehicle accident w/unknown injury. Alert/Columbia, Rescue, and Chief Uhrin responded. Members arrived to find that there were no injury or fluids and went available. (MVA) In service 20 minutes.

**Dec-09 CHIEF CALL** 20:13 hours 26 South Front St. assist police with oil in the basement. Chief Uhrin and Alert/Columbia members used floor dry to clean up the spill. (CHF) In service 45 minutes.

**Dec-12 STILL ALARM** 07:40 hours 108 Thwing St. for smoke investigation. Alert/Columbia responded. Members found an oil burner malfunction, and used fans to clear out the residence. (SI) In service 45 minutes.

**Dec-22 STILL ALARM** 11:24 hours 1469 Rt. 61 South New Castle Township for a vehicle accident no injury. Alert/Columbia, responded. Members controlled fluids and traffic. (MVA) In service 40 minutes.

**Dec-29 CHIEF CALL** 13:43 hours 200 North Nicholas St. for wires down. Chief Johns and Boro Light responded. Personnel tied back telephone wires. (WD) In service 20 minutes.

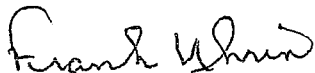
**Dec-31 STILL ALARM** 17:48 hours Joseph H Long Blvd and Wade Rd for a vehicle accident w/unknown injury. Alert/Columbia, Rescue, and Chief Uhrin responded. Members cleared debris off roadway. EMS checked a child for injuries. (IMVA) In service 20 minutes.

Comments:

The following alarm boxes were tested; 33, 32, 21, 41.

General Alarms	0
Still Alarms	7
False Alarms	0
Chief Calls/Public Assist	2
Total Calls	9

Respectfully submitted,



Frank Uhrin Fire Chief

Saint Clair Fire Department  
Fire Alarm Report 2016

Fire Chief Frank Uhrin

Asst Chief Travis Rodian

Asst Chief Thomas Johns

Total number of incidents 188

AFA- Automatic Fire Alarm-10	SBY- Stand by for another dept- 6
BF- Brush/Wild Land Fires- 7	STR- Structure fire (residential)- 7
CHF- Request for Fire Chief- 19	STR- Structure fire(commercial)- 2
CO- Carbon Monoxide investigation- 2	TD- Trees down- 8
LZ- Landing Zone set up- 17	TRF- Trash/Rubbish fire- 8
MA- Medical assist- 17	VF- Vehicle fire- 2
IMVA- Injury accidents- 51	WD- Wires down- 9
EMVA- Entrapment accidents- 1	FO- Fire reported out- 2
ODO- Odor investigation- 5	VLF- Vehicle leaking fluids- 2
OOR- Off road rescue- 2	SI- Smoke investigation- 5
SIS- Smoke in a structure- 4	FP- Fire police- 2

Apparatus runs

Engine 701-84 Tower Ladder-22 Engine 702-78 Ladder 703-65 Engine 704-27  
Engine 705-58 Brush 705-19

Hours per month

January-8.16 February-20.0 March-14.5 April-11.33 May-9.33 June-16.41  
July-17.08 August-11.08 September-10.58 October-12.08 November-8.08 December-5.10

Runs per month

January-14 February-20 March-14 April-16 May-13 June-18 July-23 August-16  
September-15 October-15 November-15 December-9

Run areas

New Castle Twp.-20 East Norwegian Twp-8 Pottsville-3 Blythe Twp-25 Port Carbon-4  
Norwegian Twp-2 Sch. Haven-2 Shenandoah-4 Butler Twp-1 New Phila-1

Respectfully submitted,



Frank Uhrin Fire Chief

December 26, 2016

To Rolland Price and Saint Clair Borough Counsel:

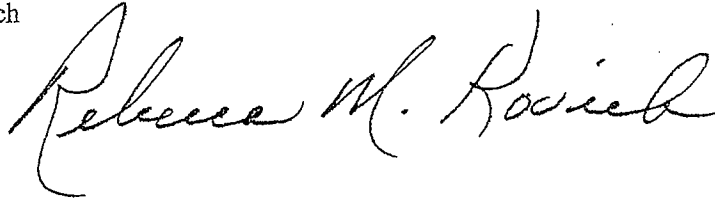
It is with deep regret that, due to my recent residential relocation,  
I feel it is my responsibility to resign my position , as a council person.

I appreciate all the experience that I have gained throughout my brief term.

I wish all members continued success and active good results in the Boroughs future decisions for prosperity.

Sincerely,

Rebecca M. Kovich

A handwritten signature in cursive script that reads "Rebecca M. Kovich". The signature is written in black ink and is positioned to the right of the typed name.